

**CITY OF HIGHLAND HEIGHTS
COUNCIL MINUTES
JANUARY 16, 2018**

After a brief recess, following the Public Hearing, on Tuesday, January 16, 2018 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 8:45pm.

PRESENT: Mayor Meyers. Council Members: Deborah Ball, Gary Chinn, John Hoffert, A. J. Moermond, Jeanne Pettit and Dave Ramler. A quorum was present.

ALSO PRESENT: Attorney Steve Franzen, Police Chief Bill Birkenhauer, Public Works Director Steve Lehman, City Engineer/Zoning Administrator Dave Whitacre, City Planner David Geohagan and Jean Rauf, City Clerk/Treasurer.

PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG: After Councilmember John Hoffert delivered the prayer, everyone said the pledge of allegiance to the flag.

PRESENTATION OF THE REGULAR COUNCIL MEETING MINUTES OF JANUARY 2, 2018: These minutes had been previously distributed to the Mayor, Councilmembers and City Staff for review.

ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE REGULAR COUNCIL MINUTES OF JANUARY 2, 2018, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

SCHEDULED GUEST/S: Mr. and Mrs. Allen Steffen. Mayor Meyers presented the 2017 First Place Outdoor Christmas Lighting plaque to Mr. and Mrs. Allen Steffen. Mayor Meyers thanked them for their participation in the contest.

ANNOUNCEMENT: Mayor Meyers reported there was a Public Hearing conducted prior to this meeting. He stated the purpose of the Public Hearing was for the expansion of the TIF; and Amendment to the US27 development area.

Mayor Meyers reported that at the Public Hearing Mr. Branscomb, Fairmount Properties gave a report regarding the Northern Kentucky University project on Faren Drive. After the Mr. Branscomb gave his presentation and after hearing from the NKU Interim President Gerard St Amand a question and answer period ensued. Mayor Meyers reported there were great comments from City Staff, City Council and the audience who were from the surrounding area.

CORRESPONDENCE: Mayor Meyers reported he received the monthly business meeting minutes from the County Fire District. A copy thereof was previously distributed to the Council members. He also reported he received the Campbell Cable Board Annual Report. A copy thereof is in the office for review.

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STAFF REPORTS:

CITY ATTORNEY STEVE FRANZEN. SECOND READING OF ORDINANCE #01-2018:

MEMBER PETTIT MOVED THAT ATTORNEY FRANZEN READ THE SECOND READING OF ORDINANCE #01-2018 IN SUMMARY, SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

CITY ATTORNEY READ, IN SUMMARY, THE SECOND READING OF ORDINANCE 01-2018 AN ORDINANCE ESTABLISHING A STOP SIGN ON HIGH STREET AT THE NORTH EAST SIDE OF STREET AT HIGH AND DALE.

ACTION TAKEN: MEMBER PETTIT MOVED TO ADOPT ORDINANCE #01-2018, SECONDED BY MEMBER CHINN. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

CITY ATTORNEY FRANZEN READ THE FIRST READING OF THE FOLLOWING ORDINANCE:

AN ORDINANCE OF THE CITY OF HIGHLAND HEIGHTS, KENTUCKY (THE "CITY") AMENDING THE US 27 DEVELOPMENT AREA (THE "DEVELOPMENT AREA") PREVIOUSLY ESTABLISHED BY CITY ORDINANCE 2014-08-05 ADOPTED ON AUGUST 8, 2014, EXPANDING THE BOUNDARIES OF THE DEVELOPMENT AREA TO INCLUDE CERTAIN ADDITIONAL LAND OWNED BY NORTHERN KENTUCKY UNIVERSITY; MAKING CERTAIN FINDINGS RELATING THE ADDITIONAL LAND; APPROVING THE FIRST AMENDMENT TO THE DEVELOPMENT PLAN FOR THE DEVELOPMENT AREA; AND APPROVING THE EXECUTION OF A FIRST AMENDMENT TO THE LOCAL PARTICIPATION AGREEMENT RELATING TO THE DEVELOPMENT AREA.

After Attorney Franzen read the First Reading of the above ordinance, Member Pettit stated in this ordinance Attorney Franzen read that he stated the amended TIF would be significantly less than 25% of the City's taxable real property assessment. She reported when she took notes in 2014 the TIF district stated that not more than 20% of the City's taxable real property assessment could be in the TIF District. **OUTCOME:** Mr. Franzen stated he would check on this discrepancy and report back to Council.

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Attorney Franzen stated that he was going to ask Council to refer this development project to Planning and Zoning for their comments, their input and our assistance. He reported after it comes back from Planning and Zoning, Council will have the Second Reading of this Ordinance

ACTION TAKEN: MEMBER MOERMOND MOVED THAT COUNCIL SHOULD ASK PLANNING AND ZONING TO REZONE THE PROPERTY AT 2622 ALEXANDRIA PIKE, 24 FAREN DRIVE, 28 FAREN DRIVE, 32 FAREN DRIVE, 40 FAREN DRIVE AND 48 FAREN DRIVE AS A MIXED LAND USE ZONE, SECONDED BY MEMBER HOFFERT. DISCUSSION MEMBER PETTIT ASKED IF WE SHOULD ALSO INCLUDE THAT LITTLE PARCEL THAT BELONGS TO NORTHERN KENTUCKY UNIVERSITY.

AT THIS TIME, MEMBER MOERMOND AMENDED HIS MOTION TO INCLUDE THE REAL ESTATE PARCEL THAT HAS THE NKU SIGN ON IT AND ALONG NUNN DRIVE, MEMBER HOFFERT AMENDED HIS SECONDED. DISCUSSION: NONE, AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

COUNCIL COMMITTEE REPORTS:

- **FINANCE – COUNCIL MEMBERS HOFFERT & PETTIT.** Mayor reported Finance Director Barlage is working on the first 6 months' financial statements. He also reported that our auditor, Andy DeMoss will be at the second Council meeting in February to give their report on the 2016-2017 audit.
- **SAFETY: COUNCIL MEMBERS BALL & RAMLER.** NO REPORT
- **BEAUTIFICATION: COUNCIL MEMBERS BALL & CHINN.** NO REPORT
- **DEVELOPMENT: COUNCIL MEMBERS MOERMOND & PETTIT –** Member Moermond reported a Public Hearing that was conducted prior to this meeting.
- **INFRASTRUCTURE: COUNCIL MEMBERS CHINN & RAMLER –** Member Chinn reported the light at Johns Hill Road has been repaired and is now turned the way it should be. He reported a pole has been installed at Johns Hill Road and Martha Layne and now the light illuminates the crosswalk.
- **COMMUNICATION: COUNCIL MEMBERS HOFFERT & MOERMOND –** Member Hoffert reported they are working on the Newsletter. He further reported it is in process for publication at the end of February. He asked if anyone had any articles give them to him or AJ Moermond by February 16th.

REPORT FROM PARKS & RECREATION: NO REPORT.

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GOOD NEIGHBOR AWARD: MEMBER AJ MOERMOND MOVED TO NOMINATE CATHY HALLORAN FOR THE 2018 GOOD NEIGHBOR AWARD, SECONDED BY MEMBER PETTIT. DISCUSSION: NONE, AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

OLD BUSINESS: MAYOR MEYERS SUBMITTED THE FOLLOWING NOMINATIONS TO THE FOLLOWING BOARDS. He further reported they had been previously contacted and each stated they would like to be re-appointed.

PLANNING & ZONING 4 YEAR TERM 2018-2021:

- STEVE CRAWFORD AND JOSEPH KREBS

BOARD OF ADJUSTMENT 4 YEAR TERM 2018-2021:

- DENNIS ELIX, GREG JAMES AND MICHAEL MEYERS

BOARD OF APPEALS 4 YEAR TERM 2018-2021

- EMMA HAMANN

PARKS & RECREATION 4 YEAR TERM 2018-2021

- MELISSA IRWIN AND MICHAEL VAUGHT

ACTION TAKEN: MEMBER PETTIT MOVED TO ACCEPT THE NOMINATION OF STEVE CRAWFORD AND JOSEPH KREBS TO A FOUR YEAR TERM ON PLANNING AND ZONING. SECONDED BY MEMBER CHINN. DISCUSSION: NONE, AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY

MEMBER PETTIT MOVED TO ACCEPT THE NOMINATION OF DENNIS ELIX, GREG JAMES AND MICHAEL MEYERS TO A FOUR YEAR TERM ON BOARD OF ADJUSTMENT, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

MEMBER PETTIT MOVED TO ACCEPT THE NOMINATION OF EMMA HAMANN TO A FOUR YEAR TERM ON THE BOARD OF APPEALS, SECONDED BY MEMBER BALL. DISCUSSION: NONE, AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

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MEMBER PETTIT MOVED TO ACCEPT THE NOMINATION OF MELISSA IRWIN AND MICHAEL VAUGHT TO A FOUR YEAR TERM ON PARKS AND RECREATION, SECONDED BY MEMBER BALL. DISCUSSION: NONE, AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

NEW BUSINESS: Mayor Meyers stated that he received a packet from Interim President Gerard St. Amand to be delivered to Planning and Zoning. **OUTCOME:** Mayor Meyers reported he would like to have this on the 2-13-2018 P&Z agenda. He stated he will deliver the packet to Chairperson of P&Z Steve Crawford.

Member Ball asked Mayor Meyers, if notices about the February 13th Planning and Zoning meeting could be sent to all the residents who live on Faren Drive and Marshall Lane. He agreed.

COMMUNICATION: COUNCIL MEMBERS HOFFERT & MOERMOND – Member Hoffert reported they are working on the Newsletter, he said the dead line for any articles etc., is the end of this month. to these minutes.

There being no further business **MEMBER HOFFERT MOVED TO ADJOURN THE MEETING SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

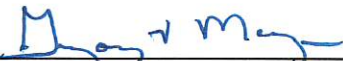
The meeting adjourned at 9:30 pm.

SUBMITTED BY:



JEAN A. RAUF, CITY CLERK/TREASURER

SIGNED:



GREGORY V. MEYERS, MAYOR

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