

**CITY OF HIGHLAND HEIGHTS
COUNCIL MINUTES
MARCH 6, 2018**

On Tuesday, March 6, 2018 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30 p.m.

PRESENT: Mayor Meyers, Council Members: Deborah Ball, Gary Chinn, John Hoffert, A. J. Moermond, Jeanne Pettit and Dave Ramler. A quorum was present.

ALSO PRESENT: Attorney Steve Franzen, Police Chief Bill Birkenhauer, Public Works Director Steve Lehman, City Engineer/Zoning Administrator Dave Whitacre and Jean A. Rauf, City Clerk/Treasurer.

PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG: After Mayor Meyers delivered the prayer, everyone said the pledge of allegiance to the flag.

PRESENTATION OF THE REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 20, 2018: These minutes had been previously distributed to the Mayor, Councilmembers and City Staff for review.

ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE REGULAR COUNCIL MINUTES OF FEBRUARY 20, 2018 SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

SCHEDULED GUEST/S: ROBERT SCHRAGE. Mr. Schrage, who is running for the Kentucky General Assembly 67th House District, introduced himself and gave a short summary of his qualifications. He stated that if Council has any concerns or issues he will work with them to get them answered.

ANNOUNCEMENT: Mayor Meyers presented the 2018 Good Neighbor Award is being awarded to Harold Blocher. He presented a Proclamation award to Harold Blocher for his many years of dedicated service to the City. Mayor Meyers recognized Harold Blocher's family and named March 7, 2018 Harold Blocher Day in Highland Heights.

CORRESPONDENCE: NONE.

STAFF REPORTS:

CHIEF OF POLICE: Chief Birkenhauer presented the monthly report. Chief Birkenhauer stated the UC games are over; and all the traffic situations went well.

CLERK TREASURER: Mrs. Rauf reported letters were sent to the residents on Faren and Marshall for the Planning & Zoning meeting on March 13, 2018.

Mrs. Rauf reported that due to the inclement weather, the February Continuing Educational was canceled. She reported the meeting has been rescheduled for April 18, 2018.

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Mrs. Rauf reported the Department of Library and Archives was in the office. She reported that 27 cubic feet of reviewed files were destroyed.

FINANCE DIRECTOR: Mayor Meyers reported he would like to meet with the Finance Committee at 6:45 p.m. Tuesday, March 20th.

CITY ENGINEER/ZONING ADMINISTRATOR: Mr. Whitacre had previously distributed a copy of his written report to the Mayor and Councilmember. A copy thereof is attached to these minutes.

TESSENEER DRIVE: Mr. Whitacre reported that Tesseneer Drive needs road work. He reported the estimated cost is \$63,000.00.

MAIN AVENUE RECONSTRUCTION: Mr. Whitacre reported that complete reconstruction road work is needed on Main Avenue between Renshaw and Baker. He reported that reconstruction would cost approximately \$200,000.

ACTION TAKEN: MEMBER CHINN MADE A MOTION TO HAVE CITY ENGINEER/ZONING ADMINISTRATOR DAVE WHITACRE GO OUT FOR BIDS TO REPAIR TESSENEER DRIVE, SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYES: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

PUBLIC WORKS SUPERVISOR: Mr. Lehman's monthly report was previously presented to Mayor and Council. A copy thereof is attached to these minutes.

Mr. Lehman reported they repaired the gutters on the shelter at Veterans Park. He also reported the City received a Grant to purchase trees. He said the trees will be planted along the driveway and playground area at the City Building.

Mr. Lehman announced the Easter Egg Hunt will be held on Saturday, March 24 from 1:30 to 2:30. He reported the Recreation Committee will be filling the Easter Eggs on Wednesday, March 14th. He stated that everybody is invited to help.

CITY ATTORNEY: CITY ATTORNEY FRANZEN READ THE FOLLOWING RESOLUTION:

- **RESOLUTION #1-2018 A RESOLUTION OF THE CITY OF HIGHLAND HEIGHTS, KENTUCKY AUTHORIZING THE MAYOR TO EXECUTE A DEVELOPMENT**

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**AGREEMENT WITH FPNKU, LLC RELATING TO THE NKU GATEWAY MIXED-USE
DEVELOPMENT PROJECT.**

Member Pettit expressed her concerns about the Development Agreement. She stated she would like the City's Planning and Zoning Committee to approve the designs. She is concerned that it states it is according to NKU's plan; not consistent with the City's plan. She said it is not only the gateway to NKU but it is the gateway to our City.

Mr. Jim Parsons reported that the City will have ample input through the City's Planning and Zoning Committee.

Attorney Franzen stated that we all agree that we want the development and that the City has enough control to make this a great development. Member Pettit stated she voted for the TIF district because we would have approval of the development. Mr. Parsons reported the Developer is very aware that the City is going to be involved with the development.

Member Hoffert asked Planning and Zoning Chairman Steve Crawford if the Committee is satisfied with the development. Mr. Crawford stated the developer wants our involvement and at the end of day it will be a great entrance to the City.

Member Ramler asked if the parking garage is going to be underground or part underground. Mr. Parsons stated he could not represent how this was going to look. He stated Mr. Branscomb addressed this matter and presented some options at the last meeting.

ACTION TAKEN: MEMBER CHINN MADE A MOTION TO ACCEPT THE RESOLUTION #1-2018 A RESOLUTION OF THE CITY OF HIGHLAND HEIGHTS, KENTUCKY AUTHORIZING THE MAYOR TO EXECUTE A DEVELOPMENT AGREEMENT WITH FPNKU, LLC RELATING TO THE NKU GATEWAY MIXED-USE DEVELOPMENT PROJECT, SECONDED BY MEMBER HOFFERT. DISCUSSION: NONE. AYES: 5. NAYS: 0. ABSENTENTION: 1 VOICED BY COUNCILMEMBER AJ MOERMOND. MAYOR MEYERS DECLARED THE MOTION PASSED.

GOOD NEIGHBOR AWARD: NONE.

OLD BUSINESS: Member Ball asked that if in the future, could Council receive any materials pertaining to the Council meetings, for their review, by the weekend prior to the meeting. There was a brief discussion and several Members agreed with this request. **OUTCOME:** Mayor Meyers asked Mr. Franzen to notify the developer and inform them they would like the information ahead of time for review.

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NEW BUSINESS: Member Pettit announced the Campbell County Clean Up day is Friday, April 13 and Saturday, April 14 from 8:00 a.m. to 5:00 p.m. Campbell County Shred Day is Saturday, April 28 from 9:00 a.m. to 1:00 p.m.

CITIZENS TO ADDRESS COUNCIL: None.

There being no further business **MEMBER HOFFERT MOVED TO ADJOURN THE MEETING SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

The meeting adjourned at 8:45 pm.

SUBMITTED BY: 
JEAN A. RAUF, CITY CLERK/TREASURER

SIGNED: 
GREGORY V. MEYERS, MAYOR

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CITY ENGINEER/ZONING ADMINISTRATOR REPORT

MARCH 6, 2018

TESSENEER AVENUE RECONSTRUCTION – It appears that this road was built around 1983, and the pavement has never been resurfaced. It is somewhat astounding that the street has held up so well when you consider that all the material to build the buildings, parking lots, storm sewers on top of the hill were hauled up Tesseneer Drive!

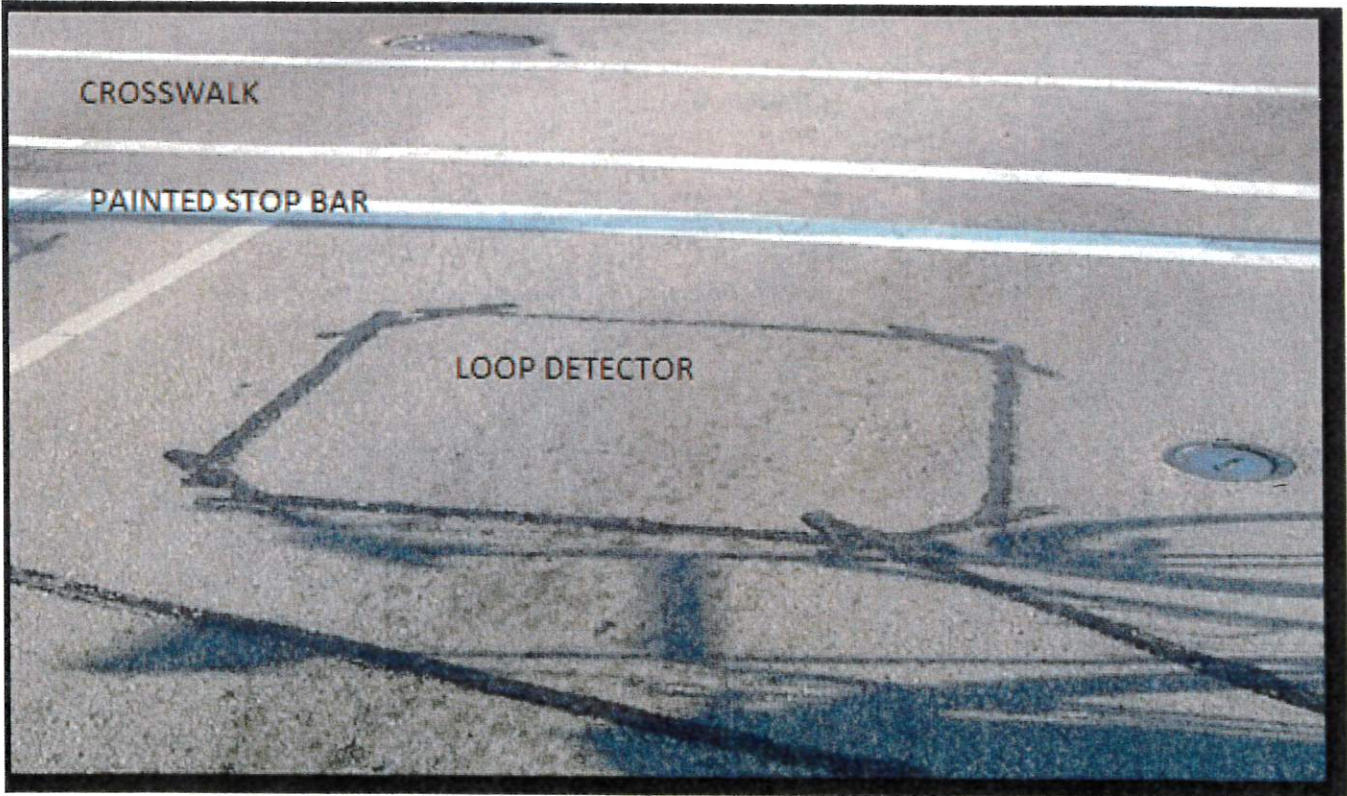
Last year we had sections of the street repaired full depth as several areas had become very rough. There should be work done to control the water runoff so that the edges of the pavement are not undermined, and work to restore the strength of the existing pavement. I believe that extruded concrete curbs should be installed to direct water to concrete flumes built at several locations, and the entire road should receive a 3" deep asphalt leveling course to restore the pavement crown, and then a 2" deep asphalt surface. The estimated cost of this work is \$63,000.

MAIN AVENUE RECONSTRUCTION – On Monday Steve Lehman and I met with Kris Novak to discuss the needed road work on Main Avenue between Renshaw and Baker Road. This street work was not done in the last few years as we were waiting for the Highland Village construction to be completed, and the State of KY has not released funds that we had hoped would pay for the work. The roadway is only 15' wide, and when opposing traffic meets somebody has to pull off the side of the road – and there are not adequate berms to permit this. As a temporary measure, the Public Works Department has installed a 2" wide gravel berm.

Reconstruction of the roadway is likely to cost around \$200,000. It will require new pavement and a new storm sewer system, and the Sanitation District will most likely participate at a rate of 50% for the storm sewer improvements. The project will need to have plans prepared and the project put out to bid, and construction would occur in late summer.

TRAFFIC LIGHT TIMING ON ALEXANDRIA PIKE (LOOP DETECTORS) – Some residents have commented about the extended wait at the side streets along Alexandria Pike. There are a couple of possible reasons that this occurs. (1) Alexandria Pike has a very large amount of traffic passing through town to access I-471, and the signals have been programmed to allow long green light cycles to allow the traffic to flow along Alexandria Pike with minimal delay. The longer light cycles have allowed the traffic going north/south to flow smoothly and generally avoid the backups that used to occur – it is likely that your total trip will take less time even though you are sitting longer on the side streets waiting for your turn. (2) The lights on Alexandria Pike are all "smart", and they have loop detectors embedded in the paving to sense when a car is waiting on a side street. The loop detectors are wires that are embedded in the pavement, and when a car is stopped on top the light senses the change in the magnetic field caused by the metal and the light cycle is activated. One problem that occurs is that you must stay behind the white "STOP BAR" painted on the pavement for the loop detector to know you are waiting – if you pull too far forward you will no longer be over the loop, and the traffic light doesn't know you are still waiting and the light won't be cycled, and you will have to wait until somebody pulls up behind you (or arrives at the opposing street and triggers the loop detector).

Dave Whitacre, PE



Public Works Department Report

March 6, 2018

- Following is a list of snow events we went out for in February:

| <u>Date</u> | <u>Hrs. Worked</u> | <u>Trucks</u> | <u>Miles</u> | <u>Tons of salt used</u> |
|-------------|--------------------|---------------|--------------|--------------------------|
| 2/4 | 6 | 3 | 47 | 8 |
| 2/5 | 3 | 2 | 26 | 1.5 (salt ice patches) |
| 2/6 | 7 | 3 | 41 | 4 (pre-salt streets) |
| 2/7 | 33 | 4 | 130 | 11 |
| 2/17 | 3.5 | 3 | 25 | 3 |
| Totals | 52.5 | | 269 | 27.5 |

- Bushes have been removed from 2200 block of Wilson Rd. We are asking SD1 to participate in costs for the storm water portion.
- We spent 1 day patching pot holes in February.
- I have included a recap of all the Code Enforcement complaints for 2016, 2017 and through Feb. 2018 on the back of this report.
- The next recreation event is our Easter Egg Hunt, March 24th. We will be filler eggs with candy at the March Meeting, March 14th. Any help will be appreciated for both activities.
- The Veterans Park shelter has a new roof and gutter boards.
- We received a \$ 600.00 Grant from CC Soil Conversation District for trees along the City Bldg. driveway

Code Complaint Counts

| | Active Records | In Progress | Completed Records | Totals |
|-------------------|-----------------------|--------------------|--------------------------|---------------|
| Jan-18 | 9 | 0 | 6 | 15 |
| Feb-18 | 4 | 2 | 8 | 14 |
| Mar-18 | | | | 0 |
| Apr-18 | | | | 0 |
| May-18 | | | | 0 |
| Jun-18 | | | | 0 |
| Jul-18 | | | | 0 |
| Aug-18 | | | | 0 |
| Sep-18 | | | | 0 |
| Oct-18 | | | | 0 |
| Nov-18 | | | | 0 |
| Dec-18 | | | | 0 |
| Total 2018 | 13 | 2 | 14 | 29 |

| | Active Records | In Progress | Completed Records | Totals |
|-------------------|-----------------------|--------------------|--------------------------|---------------|
| Jan-17 | 2 | 0 | 12 | 14 |
| Feb-17 | 0 | 1 | 9 | 10 |
| Mar-17 | 1 | 2 | 9 | 12 |
| Apr-17 | 1 | 0 | 15 | 16 |
| May-17 | 2 | 3 | 27 | 32 |
| Jun-17 | 3 | 2 | 12 | 17 |
| Jul-17 | 1 | 1 | 17 | 19 |
| Aug-17 | 0 | 5 | 22 | 27 |
| Sep-17 | 0 | 1 | 4 | 5 |
| Oct-17 | 0 | 1 | 3 | 4 |
| Nov-17 | 0 | 3 | 15 | 18 |
| Dec-17 | 3 | 0 | 5 | 8 |
| Total 2017 | 13 | 19 | 150 | 182 |

| | | | | |
|-------------------|----------|----------|------------|------------|
| Total 2016 | 4 | 7 | 109 | 120 |
|-------------------|----------|----------|------------|------------|