

**CITY OF HIGHLAND HEIGHTS
COUNCIL MINUTES
APRIL 4, 2017**

On Tuesday, April 4, 2017 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30 p.m.

PRESENT: Mayor Meyers, Council Members: Deborah Ball, Gary Chinn, John Hoffert, Jeanne Pettit and Dave Ramler. A quorum was present.

ALSO PRESENT: Attorney Steve Franzen, Police Chief Bill Birkenhauer, Public Works Director Steve Lehman, City Engineer/Zoning Administrator Dave Whitacre and Jean A. Rauf, City Clerk/Treasurer.

ABSENT: Councilmember A.J. Moermond.

PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG: After Member Ramler delivered the prayer, everyone said the pledge of allegiance to the flag.

PRESENTATION OF THE REGULAR COUNCIL MEETING MINUTES OF MARCH 21, 2017: These minutes had been previously e-mailed to the Mayor, Councilmembers and City Staff for review.

ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE REGULAR COUNCIL MINUTES OF MARCH 21, 2017, SECONDED BY MEMBER HOFFERT. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

ANNOUNCEMENT: Mayor Meyers announced Member Moermond could not make the meeting tonight due to a personal matter.

SCHEDULED GUEST/S: None.

CORRESPONDENCE: None

STAFF REPORTS:

CHIEF OF POLICE: Chief Birkenhauer reported due to Karen's illness there is no report this month. He stated he will have a report next month. Member Ramler asked if there is an Ordinance on pan handling in the City. Mayor Meyers asked Attorney Franzen to check on this. Chief Birkenhauer stated you can always call the Police Department if it happens again.

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CLERK TREASURER: Mayor Meyers announced he and City Clerk Treasurer Rauf will be meeting with Brett Burcham, with the Campbell County Occupational License Department, on the rental property collections. Mayor Meyers reported he will report the outcome of this meeting to the Finance Committee.

FINANCE DIRECTOR: No Report.

CITY ENGINEER/ZONING ADMINISTRATOR: Mr. Whitacre reported the road projects reviews have not begun, waiting on the Municipal Aid Road Fund meeting before continuing. Mr. Whitacre's report is attached to the minutes.

PUBLIC WORKS SUPERVISOR: Mr. Lehman's monthly report was previously e-mailed to Mayor and Council. Mr. Lehman's report is attached to the minutes. He reported there will be a savings of \$10,624.00 on the Knollwood sidewalk project due to the backhoe and Public Works doing the tear-out.

CITY ATTORNEY: No report. Mr. Franzen reported the City received a gift of an empty lot on South Miller from Mr. George Kees III. Mr. Franzen reported he had the Warranty Deed recorded.

OLD BUSINESS: Member Ball announced the Easter Egg Hunt is April 8, from 1:30pm to 2:30pm at the City Building.

NEW BUSINESS: Mayor Meyers announced the Municipal Aid Road Fund Public Hearing will be held on Tuesday, May 2 at 7:00 pm. He reported that following this Public Hearing, the regular Council meeting will begin.

CITIZENS TO ADDRESS COUNCIL: Debbie Brummett, 541 Main Ave. addressed Council about the parking of the construction trucks and employees cars at the Senior Center on Main Ave. The trucks are blocking driveways and making it difficult to come in and out of the street. She reported It is causing problems with the mail delivery and garbage pickup.

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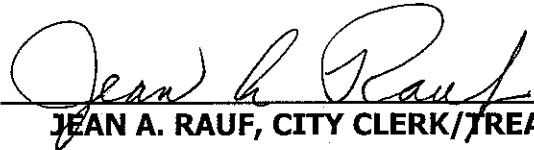
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OUTCOME: Mayor Meyers reported that he and Steve Lehman will meet with Chris Novak, the supervisor on the site, to address the issue. Chief Birkenhauer reported he will have an officer there to check on the parking problems.

There being no further business **MEMBER HOFFERT MOVED TO ADJOURN THE MEETING SECONDED BY MEMBER PETTIT. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

The meeting adjourned at 8:25 pm.

SUBMITTED BY:



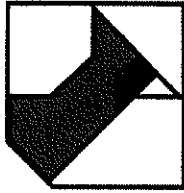
JEAN A. RAUF, CITY CLERK/TREASURER

SIGNED:



GREGORY V. MEYERS, MAYOR

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HIGHLAND HEIGHTS CITY COUNCIL APRIL 4, 2017

ROAD PROJECTS FOR SUMMER

Currently there are no projects that have been out to bid or designed for the coming summer. The City has been doing a very good job of getting the worst street fixed, and the streets that need work in the coming year are mostly going to be the "Highland Baby Farms" streets. Last year we resurfaced South Miller, Ridge Hill, Clearview, Hidden Valley, and we did base repair work on Camp/Hale/Vogel and Thompson.

I expect that we will get good input at the Municipal Road Aid public hearing. The intersection at Hilltop and Knollwood has some panels that need to be replaced, and I was hoping we could lower the paving a bit to correct the sharp drop off – however the gas main is too shallow to allow any correction of the grade. Steve Lehman has indicated he wants to include work on drainage and the retaining wall on Wilson. I have not looked at Blange road for a few years to see what condition that road is in, and there are a number of small roads like Jefferson, Harrison, Dietrich, Louisville, Forest Taylor, etc. that need to be reviewed.

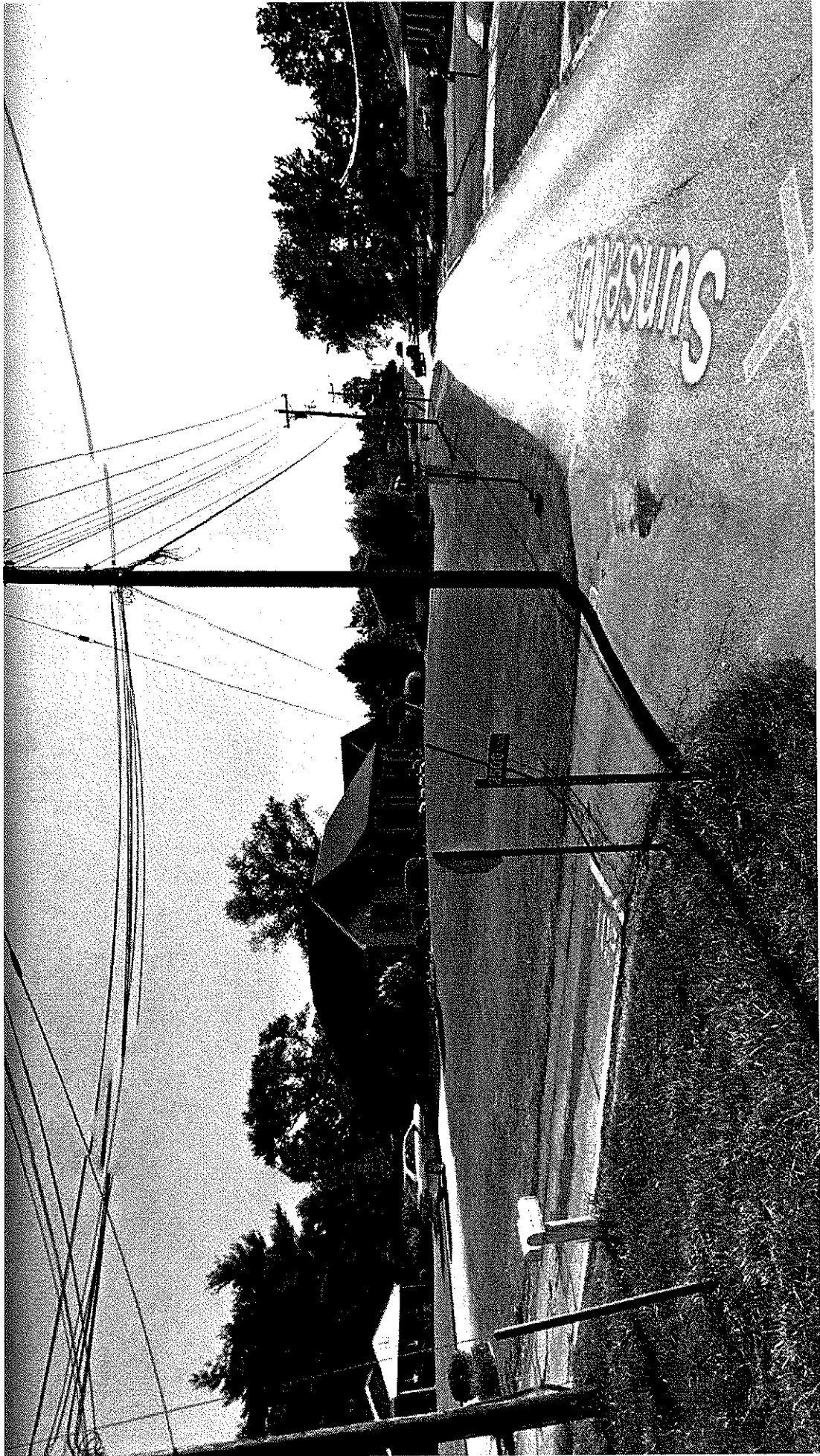
ZONING ENFORCEMENT

There has been a drop in activity once the grass/weeds stopped growing. It won't be long before that activity resumes. Recent enforcement activity has been related to the accumulation of trash, animal waste not being cleaned up, cars parking in grass, and we have been successful in getting the occupancy in several rental houses corrected.

DRAINAGE ISSUES ON ROBINSON/SUNSET

Steve Lehman and I looked at 2 places where groundwater run across the street. One area is at Sunset Avenue and Harrison, and there is a front yard that weeps water when the ground is saturated. This issue cannot be resolved, as there are no ditches or storm sewers in the area. The second issue is at the northeast corner of Robinson and Alexandria Way. This drainage issue is mostly caused by a sump pump discharge, and it can be resolved by connecting the sump pump pipe to an inlet box at the intersection.

Dave Whitacre, Engineer/Zoning Administrator





Public Works Department Report

March, 2017

- Snow Control for February
 - Mar. 15th – Salt Streets- 2 tons of salt – 4 Hours
- Removed plows and spreaders from trucks
- Cleared more brush on west side of city building and burned piles of brush.
- We repaired potholes on Johns Hill Road and on Brandywine
- Last May, council approved L&S Contractors bid of \$36,655.36 to replace sidewalk sections in Knollwood that went out to bid. It was stipulated at the time we would have to wait until the MARF Fund was built back up. We asked L&S to give us a price, less the removal and restoration of the sidewalks since we have a backhoe. That price is \$26,031.02, a savings of \$10,624.34, even with a price increase in concrete this year. We will begin this project as soon as we coordinate our schedules with L&S
- In January, you asked us to look at Robinson Road and Sunset for water that runs onto the streets. Dave Whitacre and I reviewed these areas. Robinson can be fixed with an inlet box and piping that would have to be ran under a driveway and run to a catch basin at the beginning of Robinson. We would have to get approval to go onto the owner's property since the water starts well off of the right-of way. There is nothing we can do on Sunset until the time we reconstruct the street and install curb and gutter. The water comes from the entire length of the yard and done the width of the yard on Monroe. They do not have a sump pump causing this runoff.
- We will be mulching the next few weeks when weather permits. Some of the areas around the city building are done with mulch left over from last year.