

**CITY OF HIGHLAND HEIGHTS
COUNCIL MINUTES
OCTOBER 3, 2017**

On Tuesday, October 3, 2017 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30 p.m.

PRESENT: Mayor Meyers, Council Members: Deborah Ball, Gary Chinn, John Hoffert, A. J. Moermond, Jeanne Pettit and Dave Ramler. A quorum was present.

ALSO PRESENT: Attorney Steve Franzen, Police Chief Bill Birkenhauer, Public Works Director Steve Lehman, City Engineer/Zoning Administrator Dave Whitacre and Sue Kramer, Assistant City Clerk

ABSENT: Jean A. Rauf, City Clerk/Treasurer.

Mayor Meyers asked for a moment of silence remembering the lives lost and injured in the Vegas shooting.

PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG: After Councilmember Hoffert delivered the prayer, everyone said the pledge of allegiance to the flag.

PRESENTATION OF THE REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 19, 2017: These minutes had been previously distributed to the Mayor, Councilmembers and City Staff for review.

ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE REGULAR COUNCIL MINUTES OF SEPTEMBER 19, 2017, SECONDED BY MEMBER CHINN. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

ANNOUNCEMENT: Mayor Meyers announced Jean Rauf had a prior commitment and could not attend tonight's meeting. Sue Kramer is taking the minutes in her absence.

SCHEDULED GUEST/S: NONE.

CORRESPONDENCE: NONE.

STAFF REPORTS:

CHIEF OF POLICE: Chief Birkenhauer presented the monthly report. Chief Birkenhauer stated that there is a list of streets for no parking by intersection he would like to have Mr. Franzen review.

Member Ball asked Chief Birkenhauer if they had any calls on Harriett. Chief reported there were no problems reported.

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CLERK TREASURER: Mayor Meyers reminded Council to have their Financial Disclosures in by October 16. He also reported the office will be closed on Monday October 9th for Columbus Day. Tax Bills have gone out if you have not received one please call the office.

FINANCE DIRECTOR: No report.

CITY ENGINEER/ZONING ADMINISTRATOR: Mr. Whitacre presented his monthly report and is attached to the minutes. Mr. Whitacre reported Tesseneer Drive base repairs are complete. There are a few small areas of concrete on Knollwood that might need to be replaced.

For the 2018 Road Projects Renshaw, Main and Lincoln should be considered for replacement.

Mr. Whitacre reported that Mayor Meyers, Dave Geohegan, Steve Crawford and himself have been meeting with developers on several pieces of property.

PUBLIC WORKS SUPERVISOR: Mr. Lehman's monthly report was previously presented to Mayor and Council and a copy is attached to these minutes. The HVAC had to add hot taps to drain the water from the sump pumps in the Police Department. Mr. Lehman reported they are continuing to replace the faded signage throughout the City. More overhanging limbs and branches in the streets have been cut back, the ditch has been completed in Veterans Park.

Mr. Lehman announced the city parks will close on November 1st.

Tesseneer Road base repairs have been completed. Mr. Lehman also presented a list of streets to review for No-Parking intersections. Mr. Franzen will review the list.

Mr. Lehman reported he will get bids for the Wilson Wall project and maybe get done this year.

Mr. Lehman announced the Halloween Party will be held on October 28 from 1:30 till 3:00 at the Public Works Garage. Halloween hours will be from 6:00 till 7:30 Halloween night.

Mr. Lehman is also checking on the street lights at Knollwood and Harriett with Duke Energy.

CITY ATTORNEY: Mr. Franzen had no report but asked the Mayor to sign Municipal Order #16-2017 and Municipal Order #17-2017 appointing Christopher Hart and Greg Evans to the Recreation Committee. These Municipal Orders were approved at the September 19th meeting.

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OLD BUSINESS: Member Hoffert reported that the Pantry of Hope Walk was a great success and raised over \$600. The Pantry of Hope thanks all who participated.

The newsletter will be ready next week and will be on the website shortly.

Mayor Meyers displayed the "Front Yard Award" sign.

NEW BUSINESS: Mayor Meyers announced the Veterans Day Ceremony will be held on Veterans Day, November 11. The Ceremony will begin at 8:30 a.m. with breakfast at 9:00 a.m. and bingo following.

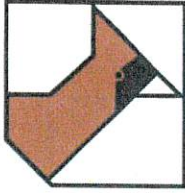
CITIZENS TO ADDRESS COUNCIL: None.

There being no further business **MEMBER HOFFERT MOVED TO ADJOURN THE MEETING SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

The meeting adjourned at 8:05 pm.

SUBMITTED BY: 
SUE KRAMER, ASSISTANT CITY CLERK

SIGNED: 
GREGORY V. MEYERS, MAYOR



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HIGHLAND HEIGHTS CITY COUNCIL OCTOBER 3, 2017

ROAD PROJECTS FOR 2017

Tesseneer Drive – The Base Repairs are complete. When the drainage and surfacing projects are designed and scheduled – the repaired base will not need additional work.

CONCRETE REPAIRS - There are a few small areas of concrete on Knollwood at the intersection of Hilltop that might be removed by the Public Works Department, and the concrete placed and finished by a local contractor

ROAD PROJECTS FOR ²⁰¹⁸~~2017~~

With the completion and occupancy of the Highland Village, it is now time to begin the planning and design for road improvements on Renshaw, Main and Lincoln. The design will begin this winter, and City Council can determine when they want to the work done.

ZONING ENFORCEMENT

As reported last month, there continues to be a lot of long grass/weeds and property maintenance issues. Those are being addressed, and we have had several rental houses with too many occupants.

Dave Whitacre
City Engineer/Zoning Administrator

Public Works Department Report

October 3, 2017

- Bison Equipment had to order “Hot Taps” to run the geothermal water to the new units without draining 1st and 2nd floor units. They will be in this week to complete these hook ups and finish the job. KLH will inspect the work to make sure everything was done according to the drawings.
- We are still replacing faded and damaged signage throughout the city.
- More overhanging limbs and branched in the streets have been cut back on the north end of town.
- The ditch in Veterans Park has been filled and Krebs Construction has completed spreading the dirt. Grass has started to come up in this area.
- On November 1st the city parks will be closed, portable restrooms removed, portable wash stations brought back to Public Works for the winter and water turned off to the restrooms in the City Building Park.
- Tesseneer Rd. base repairs have been completed.

Streets to Review for No Parking Intersections

- "T" Intersection on Main across from Singleton
- "T" Intersection on Bramble across from Wilson
- "T" Intersection on Bramble across from Piedmont
- "T" Intersection on Washington across from Harrison
- "T" Intersection on Sunset across from Monroe
- "T" Intersection on S. Main across from Washington
- "T" Intersection on Bordeaux across from Fifth
- Southeast and Southwest corners on Fifth and Tammy