

**CITY OF HIGHLAND HEIGHTS  
COUNCIL MINUTES  
MARCH 1, 2016**

On March 1, 2016 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30 p.m.

**PRESENT:** Mayor Meyers, Council Members: Deborah Ball, Gary Chinn, Jeanne Pettit, Dave Ramler, Scott Sedmak, Scott Reinke. Quorum present.

Also present: City Attorney Steve Franzen, Police Chief William Birkenhauer, City Engineer Dave Whitacre, Public Works Supervisor Steve Lehman and Clerk Treasurer Jean Rauf.

**ABSENT:** None.

**PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG:** After Member Pettit delivered the prayer, everyone said the pledge of allegiance to the flag.

**PRESENTATION OF THE REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 16 2016.** The unofficial draft of these minutes was previously distributed to the Mayor, Council Members and City Staff for review.

**ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE REGULAR COUNCIL MINUTES OF FEBRUARY 16, 2016, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

**ANNOUNCEMENTS:** Member Chinn reported he had a public service announcement from the Fiscal Court. He reported that the 2016 Republican Presidential Caucus will be held at Campbell County High School on Saturday, March 5, 2016 from 10:00am – 4:00pm. The Democratic and Republican primary elections, except the Republican Presidential election, will take place at the normal voting precincts on Tuesday, May 17, 2016.

**SCHEDULED GUEST/S: NONE.**

**CORRESPONDENCE: NONE.**

**STAFF REPORTS:**

**POLICE CHIEF BIRKENHAUER:** Chief Birkenhauer reported he previously distributed a copy of the February Monthly Report to the Mayor and City Council members. He reported there has been a new addition to the report that is located at the back of the report.

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Chief Birkenhauer reported that this year, the Campbell County Police Chiefs' Association is hosting a Citizens Police Academy. This year the program will be conducted with all the agencies working together. He stated the information and application is posted on face book and the city wide system. He said they can fill out the application and submit it to the Police Department

**CITY CLERK TREASURER:** NO REPORT.

**FINANCE DIRECTOR:** Mayor Meyers announced the, Finance Director Harry Barlage and the Finance Committee will begin working on the next Fiscal Year budget.

**CITY ENGINEER/ZONING ADMINISTRATOR:** Mr. Whitacre gave a report. A copy of his report was previously distributed to the Mayor and Council members. A copy thereof is attached to these minutes.

Mr. Whitacre reported that he received the signed agreements for the Hidden Valley project.

Mr. Whitacre reported that at the last Planning and Zoning meeting, Planning and Zoning recommended that Council close a portion of the road on Hill Road. He stated Hill Road is a paper street and it would be in the best interest of the City to close a portion of Hill Road. Mr. Whitacre explained the reason for closing a portion of the road was due to the Neighborhood Housing having to move the new building further back on the property.

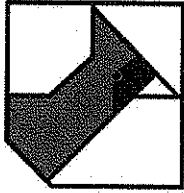
**OUTCOME:** Attorney Franzen will bring an ordinance to be read at the next Council meeting.

**PUBLIC WORKS SUPERVISOR:** Mr. Lehman gave his report about the ongoing operations of the Public Works Department. A copy of his report was previously distributed to the Mayor and Council members; a copy thereof is attached to these minutes.

**CITY ATTORNEY:** NO REPORT:

**OLD BUSINESS:** Member Ball reported that the City of Cold Spring will be celebrating its 75<sup>th</sup> anniversary. She said they are looking for items to put in their time capsule. Contact Lisa Cavanaugh of City of Cold Spring if you have any items

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## **CARDINAL**

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### **HIGHLAND HEIGHTS CITY COUNCIL MARCH 1, 2016**

#### **ASPHALT STREET PAVING**

The Agreements for the work have been signed – the work will be done between April 1<sup>st</sup> - June 1<sup>st</sup>.

#### **CONCRETE STREET PAVING**

The Agreement for the work has been signed – the work will be done between March 15<sup>th</sup> - May 30<sup>th</sup>.

#### **ZONING ENFORCMENT ISSUES**

There are a few active Zoning Enforcement issues.

#### **SIDEWALK REPLACEMENT**

Weather permitting, I should be able to get out a mark and prepare a list for the sidewalk panels in the Knollwood area that need replacement. (These panels were too damaged to allow the grinding to correct the hazards.)

Dave Whitacre, Engineer/Zoning Administrator

#### **CURRENT ZONING ENFORCEMENT**

- 15 Bordeaux – Trash cans are left at the curb, and never returned to the dumpster enclosure.
- 513 N. Miller – Trash/Garbage. Two Citations have been issued – the house is now abandoned.
- 2311 Hale – Renters have a landscape business – they have until Feb 5<sup>th</sup> to remove the truck & supplies
- 2418 Alexandria Pike – Some cleanup was done, more may be needed.
- 2567 Alexandria Pike – Motorhome in front yard has been moved to the driveway next door.
- 104 Highland Trace – Dog and cat waste dumped in yard....owner has called and said it is cleaned up.
- 66 Rose Avenue – The trash & inoperable cars are gone, the property look good.
- 109 Dale – The driveway has been cleaned up, and the construction tools and supplies removed.
- 1 Fifth Avenue – Zoning Permit has been issued for a new shed in the correct location.
- 313 Davis – Illegal dumping and storage of stump grinder. Citations are being written.

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**UPCOMING EVENTS: EASTER EGG HUNT MARCH 20, 2016 1:30PM-2:30PM.**

**NEW BUSINESS: NONE**

**CITIZEN/S TO ADDRESS COUNCIL:** Mr. Vincent Mastrandrea, 58 Towanda. Mr. Mastrandrea stated since the new street has been put in; when it rains the water runs down the street and into his driveway. He asked if the City could help him with this problem. After considerable discussion about this issue, Mr. Whitacre stated he has some suggestions on how to handle this problem. He will check on this and keep Council informed.

Being no further business, **MEMBER SEDMAK MOVED TO ADJOURN THE MEETING, SECONDED BY MEMBER CHINN. AYE, ALL. MOTION PASSED**

The meeting adjourned at 8:15 pm.

**SUBMITTED BY:**

  
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**JEAN RAUF, CITY CLERK/TREASURER**

**SIGNED:**

  
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**GREGORY V. MEYERS, MAYOR**

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