

**CITY OF HIGHLAND HEIGHTS  
COUNCIL MINUTES  
MARCH 3, 2015**

On Tuesday, March 3, 2015 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30pm.

**PRESENT:** Mayor Meyers and Councilmembers Deborah Ball, Gary Chinn, Jeanne Pettit, David Ramler, Scott Reincke and Scott Sedmak. A quorum was present.

**ALSO PRESENT:** Attorney Patrick Walsh, City Engineer/Zoning Administrator Dave Whitacre, Lieutenant David Fornash and Public Works Supervisor Steve Lehman.

**ABSENT:** Attorney Franzen who had a prior commitment.

**PRAYER AND PLEDGE OF ALLIGANCE TO THE FLAG:** After Councilmember Chinn delivered the prayer, everyone said the pledge of allegiance to the flag.

**ANNOUNCEMENT:** Mayor Meyers announced that Mr. and Mrs. Stephen Penrod, 113 Ridge Hill Drive were the winners of the 2014 Outdoor Christmas Lighting Contest. He introduced them to the audience and Council members. At this time, he presented the First Place Plaque Award and gift card to Mr. and Mrs. Penrod.

**PRESENTATION OF THE COUNCIL MINUTES:** The minutes of the February 17, 2015, Council meeting had been previously e-mailed to the Mayor, Council members and City Staff:

**ACTION TAKEN: MEMBER PETTIT MOVED TO ACCEPT THE COUNCIL MINUTES OF FEBRUARY 17, 2015, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

**SCHEDULED GUESTS:** Mr. Andy DeMoss, auditor with Ray, Foley and Hensley, presented the 2014 Audit. A copy of the audit was previously presented to each Councilmember, the Mayor and Finance Director. A copy of the 2014 Audit is in the office.

After Mr. DeMoss finished his report, Mayor Meyers thanked him for coming to this meeting and presenting the audit.

Mr. DeMoss thanked the Administration Department and Finance Director Harry Barlage for their assistance during the audit process.

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**CORRESPONDENCE:** Mayor Meyers read the following correspondence:

A thank you from Larry Blake and family to the Mayor, Councilmembers and all City personnel for the flowers and the expression of sympathy for their loss of Joseph Blake.

A letter from Chuck Bixler, Acting Fire Chief, Central Campbell Fire District. Mr. Bixler thanked the Mayor and the City's Public Works Department for helping them keep their garage aprons and parking lots clear of snow and ice. A copy of his letter is attached to these minutes.

**POLICE CHIEF BIRKENHAUER** - In the absence of the Police Chief, Lieutenant Dave Fornash gave the report. He stated that the February monthly report was previously submitted to the Mayor and Councilmembers.

Lieutenant Fornash responded to Councilmember Ramler's concern about the areas the police patrol.

**CITY ENGINEER/ZONING ADMINISTRATOR – DAVE WHITACRE:** A copy of Mr. Whitacre's report was previously distributed to the Mayor and Council members. A copy thereof is attached to these minutes.

**CLERK TREASURER** - Mrs. Rauf announced that the city's calendar is updated on the web site, the ordinances, Council minutes and Planning and Zoning minutes are updated and are on the web page.

**FINANCE DIRECTOR – HARRY BARLAGE:** No report.

**PUBLIC WORKS SUPERVISOR – STEVE LEHMAN:** Mr. Lehman gave a report on the ongoing operations of the Maintenance Department. A copy of his report is attached to these minutes.

**CITY ATTORNEY:** No report.

**OLD BUSINESS:** None.

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**NEW BUSINESS:** Council member Pettit reminded everyone of the Campbell County Cleanup Day and the locations. She also reminded everyone of the Shred Day, April 25<sup>th</sup> 9:00am-1:00pm, at the Disabled American Vets Headquarters, 3725 Alexandria Pike, Cold Spring. The information is also on the City's web page.

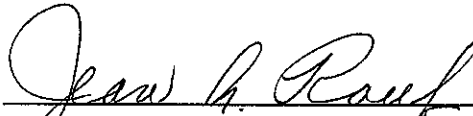
Member Ball reminded everyone about Spring In to Service Day. April 11 2015 8:45am – Noon. She stated that volunteers are needed.

**CITIZENS TO ADDRESS COUNCIL:** None.

**ADJOURN: MEMBER SEDMAK MOVED TO ADJOURN, SECONDED BY MEMBER PETTIT. AYE, ALL. MOTION CARRIED.**

The meeting adjourned at 8:25pm.

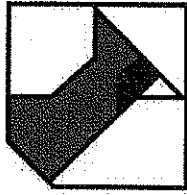
SUBMITTED

  
JEAN A. RAUF, CITY CLERK TREASURER

SIGNED:

  
GREGORY V. MEYERS, MAYOR

**COUNCIL MINUTES  
MARCH 3, 2013**



## CARDINAL

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### REPORT TO COUNCIL 3-03-15

**TRANSPORTATION CABINET RIGHT OF WAY** – The Kentucky Transportation Cabinet would like to transfer ROW to the City of Highland Heights at Hilltop.

The Transportation Cabinet is working on the lighting issue. There are no funds left in the original project, and they are trying to find a way to pay for the lighting.

**HIGHLAND VILLAGE** – The Neighborhood Foundation is actively working on the housing project at the location of the old Elementary School. I expect that they will be coming to the April 7<sup>th</sup> meeting of City Council to discuss this project.

**EXTENSION OFFICE LAKE** – I have not yet received any response on this irrigation issue, I will send a reminder to the Fiscal Court.

**SIDEWALK REPAIR/GRINDING** – There are a number of sidewalks that are uneven and have the potential to be tripping hazards – but the City has never had an formal sidewalk inspection program. Occasionally we have contacted property owners that have severe damage and require them to repair the sidewalk – but it is not common. A vertical displacement of ¼” is currently the point at which there should be some repair steps taken. The sidewalks have always been considered to be the responsibility of the adjoining property owner for repair and replacement – the only exception being that occasionally we will include some sidewalk replacement work as part of a street project.

I met with Steve Lehman and a employees of Precision Concrete Cutting this morning, and last week Steve watched a demonstration of their service at NKU. The company has the ability to saw the sidewalks and remove the tripping hazard and make the sidewalks ADA compliant. The cost is approximately half what it would cost to do replacement – and larger savings can be realized in some instances.

I have no doubt that there product is beneficial in saving money – and for NKU it can make a lot of sense. For the City of Highland Heights I am not sure if the City wants to take on expense of sidewalk maintenance on public sidewalks. Very few municipalities have a budget that allows them to include sidewalk maintenance as a service to the residents.

**ZONING ORDINANCE DRAFT** – The draft of the Highland Heights Zoning Ordinance is complete, and will be going to the Planning Commission for a Public Hearing.

David Whitacre, PE. PLS.  
City Engineer

## **Public Works Department Report**

**March 2, 2015**

Snow removal and clean up took a big portion of Public Work's time this month. Some statistics for snow events in February are:

- 10 Snow events which includes 2 pre-salting and 1 brine application
- Approximately 81 tons of salted used
- 208 man hours
- 799 miles driven

Public Works is going to remove piles of snow from Cul-de-sacs after large snow events if the weather permits. In February we spent approximately 42 man hours removing snow and transported about 50 truckloads of snow.

Public Works now has a 1998 International Dump Truck that was used allot in removing the snow from the Cul-de-sacs.

We began building the 1<sup>st</sup> covered storage area in the caged area of Public Works. As weather permits, we will get the first under roof and completed in March and begin the 2<sup>nd</sup> area soon after.

8 oil changes were completed in January and February for the Police Dept.

Public Works is now going to do all minor repairs to police vehicles that can be done in a timely manner. This should save the Police Department several thousand dollars each year.

Wheel Hub Assemblies were installed on 2 cruisers. These saved the city about \$ 3000.00

### **Upcoming Projects for March**

Complete covered storage areas

Complete picture frames for City Bldg

Aerate field, weather permitting

Fill Pot holes where needed

Slit seed field, weather permitting