

**CITY OF HIGHLAND HEIGHTS
COUNCIL MINUTES
APRIL 7, 2015**

On Tuesday, April 7, 2015 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30pm.

PRESENT: Mayor Meyers and Councilmembers Deborah Ball, Gary Chinn, Jeanne Pettit, David Ramler, Scott Reincke and Scott Sedmak. A quorum was present.

ALSO PRESENT: Attorney Steve Franzen, City Engineer/Zoning Administrator Dave Whitacre, Police Chief Bill Birkenhauer, Public Works Supervisor Steve Lehman and Jean Rauf, Clerk Treasurer.

ABSENT:

PRAYER AND PLEDGE OF ALLIGANCE TO THE FLAG: After Councilmember Ramler delivered the prayer, everyone said the pledge of allegiance to the flag.

ANNOUNCEMENT: None.

PRESENTATION OF THE COUNCIL MINUTES: The minutes of the March 17, 2015, Council meeting had been previously e-mailed to the Mayor, Council members and City Staff.

ACTION TAKEN: MEMBER PETTIT MOVED TO ACCEPT THE COUNCIL MINUTES OF MARCH 17, 2015, SECONDED BY MEMBER CHINN. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

SCHEDULED GUESTS: None.

CORRESPONDENCE: Mayor Meyers read the following correspondence:

A Thank You from Jackie Feinauer for the flowers she received after her surgery. A copy of her Thank You card is attached to these minutes.

POLICE CHIEF BIRKENHAUER : Chief Birkenhauer previously distributed the Highland Heights Police Monthly Report for March. He gave brief report on the current ongoing operations in the Police Department. He further reported he will introduce the newly hired police officer, Mark Wilke at the next Council meeting.

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CLERK TREASURER JEAN RAUF: No report.

FINANCE DIRECTOR HARRY BARLAGE: Mayor Meyers reported he and Finance Director, Harry Barlage, have been working on the budget and are almost finished. He also reported he would like to meet with the Finance Committee in a few weeks.

CITY ENGINEER/ZONING ADMINISTRATOR DAVE WHITACRE: A copy of Mr. Whitacre's report was previously distributed to the Mayor and Council members. Mr. Whitacre addressed the following items: Highland Village Development, the Extension Office Lake issue; the Street Repairs Projects and the Zoning Ordinance Draft. A copy thereof is attached to these minutes.

PUBLIC WORKS SUPERVISOR STEVE LEHMAN: Mr. Lehman gave a report on the ongoing operations of the Maintenance Department. He reported the Street Clean Up is scheduled for May 5 and May 6. A copy of his report is attached to these minutes.

Member Ball expressed her concerns about water flowing on Faren Drive. She was concerned the water could cause damage to street. **OUTCOME:** Mr. Lehman reported he would check on this matter.

Member Pettit mentioned the problems with some of the panels on Katherine Court. She also reported that the concrete in the cul-de-sac is beginning to fall apart. She reported about the ground that has been dug up on Hope Lane. She expressed her concern that, with all the rain we had this will cause the water to get under the street. **OUTCOME:** Mr. Lehman and or Mr. Whitacre will check on these streets.

Member Ramler asked about the status of the pot holes that goes back to the Campus View Apartments. Mr. Whitacre stated there has been quite a bit of activity on this and that they are moving forward.

CITY ATTORNEY STEVE FRANZEN: Mr. Franzen read the following Resolution. He informed everyone that he prepared a Resolution last month, and Council accepted it, but there were some changes made. At this time, Mr. Franzen read in full the following Resolution.

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RESOLUTION 04-2015: A RESOLUTION OF THE CITY OF HIGHLAND HEIGHTS, KENTUCKY FOR AN AGENCY TRANSFERRING FROM NON-HAZARDOUS TO HAZARDOUS COVERAGE AS DEFINED IN KRS 61.592(1)(b).

Member Pettit stated that her first name in the first paragraph and Scott Sedmak's last name are not spelled correctly. She said to delete the name Jeannie and add Jeanne and to delete the name Sedmark and insert the name Sedmak.

Member Pettit also stated that in Section IV her last name is spelled incorrect. She said to delete the name of Petitt and insert the name Pettit.

ACTION TAKEN: MEMBER PETTIT MOVED TO ACCEPT RESOLUTION # 04-2017 WITH THE CORRECTIONS, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

Attorney Franzen reported that one bid was for the Community Block Grant Program Management Services. He asked that Mrs. Rauf send a copy of this proposal to all councilmembers for their review.

OLD BUSINESS: Member Ball reminded everyone about Spring In to Service Day. April 11 2015 8:45am – Noon. She stated that volunteers are needed.

Council member Pettit reminded everyone that April 18th is the Campbell County Cleanup Day and the locations. She also reminded everyone of the Shred Day, April 25th 9:00am-1:00pm, at the Disabled American Vets Headquarters, 3725 Alexandria Pike, Cold Spring. The information is also on the City's web page.

Mayor Meyers announced that an informational session was conducted on March 31, 2015. He stated this session was recommended by Jim Collins in order to update the newly elected council members.

Mayor Meyers reported that Finance Director, Harry Barlage, conducted a session regarding the finances of the City; Chief Birkenhauer conducted a session regarding the safety updates and how the Police Department operates, and that Laura Long and Jim Parsons conducted a session regarding the TIF.

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NEW BUSINESS: Mayor Meyers stated he would entertain a motion to conduct a Municipal Aid Road Fund Public Hearing for May 5, 2015.

ACTION TAKEN: MEMBER PETTIT MOVED TO CONDUCT A MUNICIPAL AID ROAD FUND PUBLIC HEARING ON MAY 5, 2015 AT 7:00PM, SECONDED BY MEMBER SEDMAK. **DISCUSSION:** NONE, AYE, ALL. **MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

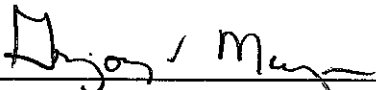
Member Sedmak reported about some drainage problems at Veterans Park. Mr. Lehman stated he is aware of this problem and has it on his 'TO DO' list.

CITIZENS TO ADDRESS COUNCIL: None.

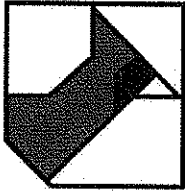
ADJOURN: MEMBER SEDMAK MOVED TO ADJOURN, SECONDED BY MEMBER PETTIT. AYE, ALL. **MOTION CARRIED**

The meeting adjourned at 8:30pm.

SUBMITTED: 
JEAN A. RAUF, CITY CLERK TREASURER

SIGNED: 
GREGORY V. MEYERS, MAYOR

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REPORT TO COUNCIL 4-07-15

HIGHLAND VILLAGE – The Neighborhood Foundation is actively working on the housing project at the location of the old Elementary School. I expect that they will be coming to the April 7th meeting of City Council to discuss this project.

EXTENSION OFFICE LAKE – I have not yet received any response on this irrigation issue. The previous County Administrator was not able to get this resolved before he retired. I will take this issue up with the new County Administrator.

STREET REPAIR PROJECTS – The weather appears to have stabilized enough that we can begin looking at streets for the upcoming construction season.

ZONING ORDINANCE DRAFT – The draft of the Highland Heights Zoning Ordinance was discussed and reviewed at a public hearing at the March Planning and Zoning Meeting. It was determined that some additional work was needed, and the Public Hearing will be continued next week.

David Whitacre, PE. PLS.
City Engineer