

CITY OF HIGHLAND HEIGHTS  
COUNCIL MINUTES  
JULY 15, 2014

On Tuesday, July 15, 2014 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30 p.m.

**PRESENT:** Mayor Meyers, Council Members: Deborah Ball, Gary Chinn, Larry Herfurth, A.J. Moermond and Jeanne Pettit. A quorum was present.

Also present: Attorney Steve Franzen, City Engineer/Building Inspector Dave Whitacre, Public Works Director Steve Lehman and Sue Kramer, Recording Secretary.

**ABSENT:** Council Member Rene Heinrich, Jean Rauf, Clerk Treasurer/Recording Secretary.

**PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG:** After Member Ball delivered the prayer, there was the pledge of allegiance to the flag.

**PRESENTATION OF THE PUBLIC HEARING MINUTES OF JUNE 17, 2014:** These minutes had been previously distributed to the Mayor, Councilmembers and City Staff for review.

**ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE PUBLIC HEARING MINUTES OF JUNE 17, 2014, SECONDED BY MEMBER HERFURTH. DISCUSSION: NONE. AYE: 4 NAYES: 0 ABSENTION: 1. MAYOR MEYERS DECLARED THE MOTION PASSED.**

**PRESENTATION OF THE REGULAR COUNCIL MEETING MINUTES OF JUNE 17, 2014:** These minutes had been previously distributed to the Mayor, Councilmembers and City Staff for review.

**ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE REGULAR COUNCIL MINUTES OF JUNE 17, 2014, SECONDED BY MEMBER CHINN. DISCUSSION: NONE. AYE: 4 NAYES: 0 ABSENTION: 1. MAYOR MEYERS DECLARED THE MOTION PASSED.**

**GOOD NEIGHBOR AWARD:** Mayor Meyers presented Bert Neltner with the Good Neighbor Award. Member Ball recommended Mr. Neltner for his help with providing water for the Community Gardens.

**GUESTS:**

**SCOTT TAYLOR, 7 JILLIAN CT., HIGHLAND HEIGHTS, KY.**

Mr. Taylor stated on January 14, 2014, the City of Highland Heights Planning & Zoning Board voted to allow access to 13 acres of land located just beyond Jillian Court by placing a driveway

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at the end of the current street onto the property. Construction on this project began on June 25, 2014. The owner of the property, Mr. Steve Crawford, has informed the residents of Jillian Court that he plans to install a gravel driveway and a basic gate at the end of the street. It is his belief that such a driveway and gate will have a negative impact on the surrounding properties and their value. Mr. Taylor presented a petition to Council to ask the City to meet the City's required Subdivision Regulations for such construction so that concrete is used to match the current construction of the street and a turnaround is installed. If this cannot be done, he request that the land be seeded for grass and a gate appropriate to the aesthetics of the neighborhood be installed so as not to have a negative impact on their properties. He is also concerned the owner will construct multi-family units. There is also drainage concerns that need to be addressed. Mayor Meyers asked City Engineer Dave Whitacre to investigate this for the City and report back at the next meeting. City Attorney Franzen explained that the driveway would be required to be built per the City's Subdivision Regulations. Campbell County Planning and Zoning would not allow more than two single family homes to be built on this property. Mr. Whitacre will check on the situation and report back to Council.

**CORRESPONDENCE:** Mayor Meyers reported that Mr. Tim Machenheimer sent a big thank you for the use of the shelter and park on Father's Day. They had a wonderful time and everyone was impressed with the design and function.

**STAFF REPORTS:**

**POLICE CHIEF:** No report.

**CITY CLERK TREASURER:** No report.

**FINANCE DIRECTOR:** No report.

**CITY ENGINEER/ZONING ADMINISTRATOR:** Mr. Whitacre reported the planning commission held a public hearing on the proposed changes to the fee schedule and is recommending adoption by City Council. Mr. Whitacre is working with City Attorney Franzen on an Ordinance to allow using a parking lot for a special event. Mr. Whitacre also prepared a street project report for the fiscal year 2014/2015. Mr. Whitacre recommends doing asphalt repairs on Sunset, Harrison Ave., Hilltop and concrete work on Maple Ave, Honeytree and the 400 block of Knollwood.

**ACTION TAKEN: MEMBER PETTIT MOVED TO ACCEPT MR. WHITACRE'S RECOMMENDATIONS ON THE ASPHALT AND CONCRETE REPAIRS FOR SUNSET, HARRISON AVE., HILLTOP AND CONCRETE WORK ON MAPLE AVE, HONEYTREE AND THE 400 BLOCK OF KNOLLWOOD SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

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**PUBLIC WORKS DIRECTOR:** Mr. Lehman reported he has a list of streets that have potholes that need to be fixed along with a list of projects completed. Mr. Lehman reported he is finalizing paper work to purchase gas from NKU which will save on fuel and the taxes. He will also begin repairs on Tesseneer Drive, South Miller and Camp Road.

**CITY ATTORNEY: FIRST READING/S OF ORDINANCES/MUNICIPAL ORDERS**

City Attorney Franzen asked if Council would like to have him read the Ordinances and Orders in Summary.

**ACTION TAKEN: MEMBER PETTIT MOVED TO HAVE THE CITY ATTORNEY READ THE ORDINANCES IN SUMMARY, SECONDED BY MEMBER HERFURTH. DISCUSSION: NONE, AYE, ALL. MOTION CARRIED.**

**CITY ATTORNEY FRANZEN READ ORDINANCE #06-2014 IN SUMMARY.**

**ORDINANCE 06-2014 AN ORDINANCE OF THE CITY OF HIGHLAND HEIGHTS, KENTUCKY MAKING CERTAIN FINDINGS CONCERNING AND ESTABLISHING A DEVELOPMENT AREA FOR ECONOMIC DEVELOPMENT PURPOSES WITH THE CITY TO BE KNOWN AS THE US 27 DEVELOPMENT AREA; APPROVING A LOCAL PARTICIPATION AGREEMENT BETWEEN CITY, THE COUNTY OF CAMPBELL KENTUCKY (THE COUNTY) AND THE ADMINISTRATION DEPARTMENT OF THE CITY OF HIGHLAND HEIGHTS, KENTUCKY ESTABLISHING AN ENCREMENTAL TAX SPECIAL FUND FOR PAYMENT OF PROJECT COSTS AND REDEVELOPMENT ASSISTANCE; DESIGNATING THE ADMINISTRATION DEPARTMENT OF THE CITY OF HIGHLAND HEIGHTS, KENTUCKY AS THE AGENCY RESPONSIBLE FOR OVERSIGHT, ADMINISTRATION AND IMPLEMENTATION OF THE DEVELOPMENT AREA; AUTHORIZING THE MAYOR AND OTHER OFFICIALS TO TAKE SUCH OTHER APPROPRIATE ACTIONS AS ARE NECESSARY OR REQUIRED IN CONNECTION WITH THE ESTABLISHMENT OF THE DEVELOPMENT AREA.**

**CITY ATTORNEY FRANZEN READ ORDINANCE #07-2014 IN SUMMARY.**

**ORDINANCE #07-2014 AN ORDINANCE AMENDING ORDINANCE #08-97 THE ORDINANCE ESTABLISHING THE SCHEDULE OF FEES, CHARGES, AND EXPENSES FOR ZONING PERMITS, APPEALS, ZONING APPLICATIONS AND OTHER MATTERS PERTAINING TO THE ZONING ORDINANCE OF THE CITY OF HIGHLAND HEIGHTS, KENTUCKY AND REPLACING ANY ORDINANCE IN CONFLICT THEREWITH.**

**CITY ATTORNEY FRANZEN READ ORDINANCE #08-2014 IN SUMMARY.**

**ORDINANCE #08-2014 AN ORDINANCE AMENDING THE CITY OF HIGHLAND HEIGHTS CODE OF ORDINANCES CHAPTER 71.40 THROUGH 71.51 REGARDING REGULATIONS AND PERMITS FOR PARADES TO INCLUDE SPECIAL EVENTS.**

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**MUNICIPAL ORDER : A MUNICIPAL ORDER OF THE CITY OF HIGHLAND HEIGHTS IN CAMPBELL COUNTY, KENTUCKY MAKING THE WRITTEN DETERMINATION REQUIRED BY KRS 82.083 FOR THE SALE OR OTHER DISPOSITION OF PROPERTY OWNED BY THE CITY.**

**ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE MUNICIPAL ORDER AS READ, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE: ALL NAY: 0 MAYOR MEYERS DECLARED THE MOTION PASSED.**

**SECONDED READING/S OF ORDINANCE/S: NONE**

**COMMITTEE REPORTS:**

**SAFETY:** Member Moermond reported he will let the new Police Chief settle in.

**FINANCE:** Member Pettit reported they are waiting for the tax roll to come in.

**BEAUTIFICATION:** Steve Lehman demonstrated the new garbage cans to be placed at six of the bus stops.

**DEVELOPMENT:** Member Herfurth stated there was nothing to update at this time.

**INFRASTRUCTURE:** Member Moermond reported that Dave Whitacre handled a lot of it in his report.

**COMMUNICATION:** Member Pettit reported that Steve Kreyling is working with NKU on updating their events on the web site.

**PARKS/RECREATION:** Becky Gubser of the recreation committee invited everyone to the Cruise-In & Dance on Saturday, July 19. The car show will begin at 4:00 p.m., the dance starts at 8:00 p.m. music provided by "Strange Brew". Hot dogs, hamburgers, soft drinks and water will be available for purchase. The beer will be served at 7:00 p.m. Ms. Gubser also announced movie night in conjunction with NKU's welcome week will be on August 16. The movie scheduled will be "The Lego Movie".

**OLD BUSINESS:** Member Ball announced that the Pantry of Hope will be closed due to having nothing in their cupboards to distribute. If you would like to donate please call Brandy at the Pantry of Hope. Mayor Meyers suggested donating the check from the Country Cruisers to the Pantry of Hope when we receive the check.

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**MEMBER MOERMOND MOVED TO SEND THE MONEY RECEIVED FROM THE CRUISE IN TO THE PANTRY OF HOPE, SECONDED BY MEMBER PETTIT. DISCUSSION: NONE. AYES: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

**NEW BUSINESS:** None

**CITIZENS TO ADDRESS COUNCIL:**

Dorothy Riley, of Harrison Ave. reported that on July 5 someone from S. Main Ave. was shooting off fireworks from 9:00 till 11:00 p.m. hitting her house, cars and roof. She reported it last year to the Police Department but stated she did not call them this year. Mayor Meyers said he will contact Chief Birkenhauer and notify him of the issue. Mayor Meyers advised Ms. Riley to call the Police next time it happens.

Jason Steffen introduced himself, he is running for State Senate of the 24<sup>th</sup> district, he was born and raised in Campbell County and would like your support on November 4, 2014, Election Day.

There being no further business **MEMBER MOERMOND MOVED TO ADJOURN THE MEETING AND WAS SECONDED BY MEMBER PETTIT. DISCUSSION: NONE. AYES: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

The meeting adjourned at 9:10 p.m.

**SUBMITTED BY:**   
**SUE KRAMER, RECORDING SECRETARY**

**SIGNED:**   
**GREGORY V. MEYERS, MAYOR**