

**CITY OF HIGHLAND HEIGHTS
COUNCIL MINUTES
DECEMBER 2, 2014**

On Tuesday, December 2, 2014 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30pm.

PRESENT: Mayor Meyers. Council Members: Deborah Ball, Gary Chinn, Rene Heinrich, Larry Herfurth, A.J. Moermond and Jeanne Pettit. A quorum was present.

ALSO PRESENT: Attorney Steve Franzen, Zoning Administrator/Building Inspector Dave Whitacre, Police Chief Bill Birkenhauer, Public Works Supervisor Steve Lehman, and Jean Rauf City Clerk Treasurer/Recording Secretary

ABSENT: None.

PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG: After Member Moermond delivered the prayer, everyone said the pledge of allegiance to the flag.

PRESENTATION MINUTES OF NOVEMBER 18, 2014:

These minutes had been previously distributed to the Mayor, Council members and City Staff for review:

ACTION TAKEN: MEMBER HEINRICH MOVED TO APPROVE THE MINUTES OF THE NOVEMBER 18, 2014 COUNCIL MEETING, SECONDED BY MEMBER PETTIT. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

CORRESPONDENCE: Mayor Meyers announced the City received a \$3,000 grant from the Kentucky League of Cities. This money was deposited in the City's General Fund. He named a few items these funds could be used for such as police accreditation fees, playground material, new playground equipment, sidewalk replacement. A copy of the correspondence from KLC is attached to these minutes.

ANNOUNCEMENT/S:

GUESTS: Police Chief Birkenhauer introduced the City's new patrolman. Nick Blank He stated Officer Blank previously worked for the Campbell County Police Department He is a graduate of Northern Kentucky University and lives in the City of Highland Heights.

STAFF REPORTS:

POLICE CHIEF: Chief Birkenhauer previously distributed copy of the November 2014 Monthly Police Report to the Mayor and City Councilmembers.

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CITY CLERK TREASURER: NO REPORT.

FINANCE DIRECTOR: NO REPORT.

CITY ENGINEER/ZONING ADMINISTRATOR: Mr. Whitacre gave a report. A copy of his report was previously distributed to the Mayor and council members regarding the following projects.

TRANSPORTATION CABINET RIGHT OF WAY. Mr. Whitacre reported the Kentucky Transportation Cabinet would like to transfer right-of-way in two areas to the City of Highland Heights. He stated the first one is the Main Avenue connector. He stated this has been in place since 1970 and the City has not taken over ownership or maintenance of this area.

Mr. Whitacre reported the second area is the new relocated Hilltop Drive right-of-way. He reported the City has not vacated the old right-of-way and that land would be controlled by the City.

Mr. Whitacre reported about the restriction on these parcels. He reported they can only be used for right-of-way purposes by the City. He stated this could be used by the City for streets, sidewalks, parks. He reported the City cannot transfer ownership or sell the property to anyone without first obtaining permission from the Transportation Cabinet and this would probably require compensation to the State of Kentucky.

Member Herfurth inquired about the lighting on Hilltop Drive. He said it is very dark in that area and people use this area for walking. Mr. Whitacre reported the Highway Department was not going to do this; the City would have to pay for this lighting. There was also discussion about the guardrail.

After considerable discussion about the lighting and guardrail, Mr. Whitacre stated he would talk to the Highway Department about these items.

Mr. Whitacre also reported that Montgomery Cyclery closed their store on Marshall Lane. He said Montgomery Cyclery reported they were doing well at their other locations, but could not attract customers at that location.

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PUBLIC WORKS DIRECTOR: Public Works Supervisor Lehman gave a report on the ongoing operations of the Maintenance Department.

Mr. Lehman also reported the City will be using the \$3,000 grant from the KLC for sidewalks.

Mr. Lehman also reported the City will be accepting trees for recycling from December 26 – January 9th.

CITY ATTORNEY: FIRST READING/S OF ORDINANCES: NONE.

SECOND READING OF ORDINANCE/S: NONE.

MUNICIPAL ORDERS: Attorney Franzen read the following Municipal Orders:

MUNICIPAL ORDER# 12-2014: A MUNICIPAL ORDER ALERTING MOTORIST OF A CHILD IN THE NEIGHBORHOOD WITH A DISABILITY BY POSTING A SIGN ON KNOLLWOOD DRIVE IN THE VICINITY OF THE EAST SIDE OF THE INTERSECTION WITH KNOLLWOOD DRIVE AND BRANDYWINE COURT AND KNOLLWOOD DRIVE AND THE INTERSECTION OF RIDGE HILL DRIVE.

ACTION TAKEN: MEMBER MOERMOND MOVED TO ADOPT MUNICIPAL ORDER #12-2014, SECONDED BY MEMBER HERFURTH. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

OLD BUSINESS: Member Moermond thanked the Public Works for the salt barrel at the end of Wilson. He also asked about the sign at the Nature Trail stating the park is closed until further notice. Mr. Lehman stated they closed the park until next spring.

NEW BUSINESS: Mayor Meyers nominated the following persons to be re-appointed to the following boards: He stated each person was contacted and they agreed to serve. He also stated these terms are four year terms beginning January 1, 2015 – December 31, 2018: He thanked everyone for their service.

PLANNING AND ZONING COMMISSION: HAROLD BLOCHER, AUDREY KOESTER AND CHARLES PETTIT

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ETHICS BOARD: TERRY PENCE, MARY RILEY AND MARRITA TYREE.

BOARD OF ADJUSTMENTS: JUDSON DAUM AND CAROL PETROC.

CODE ENFORCEMENT BOARD: CAROL BREITENSTEIN, JOE HAGEDORN AND JOHN RAMLER.

PARKS & RECREATION: CHRIS COLE AND JOHN ULLMAN.

ACTION TAKEN: MEMBER BALL MOVED TO ACCEPT THE NOMINATION OF HAROLD BLOCHER, AUDREY KOESTER AND CHARLES PETTIT TO THE PLANNING AND ZONING COMMISSION: SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE, AYE ALL. MOTION CARRIED.

MEMBER PETTIT MOVED TO ACCEPT THE NOMINATION OF TERRY PENCE, MARY RILEY AND MARRITA TYREE TO THE ETHICS BOARD, SECONDED BY MEMBER HERFURTH. DISCUSSION: NONE, AYE, ALL. MOTION CARRIED.

MEMBER PETTIT MOVED TO ACCEPT THE NOMINATION OF JUDSON DAUM AND CAROL PETROC TO THE BOARD OF ADJUSTMENTS, SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE, ALL. MOTION CARRIED.

MEMBER PETTIT MOVED TO ACCEPT THE NOMINATION OF CAROL BREITENSTEIN, JOE HAGEDORN AND JOHN RAMLER TO THE CODE ENFORCEMENT BOARD, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE, ALL. MOTION CARRIED.

MEMBER PETTIT MOVED TO ACCEPT THE NOMINATION OF CHRIS COLE AND JOHN ULLMAN TO THE PARKS AND RECREATION BOARD, SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE, ALL MOTION CARRIED.

CITIZENS TO ADDRESS COUNCIL: NONE.

There being no further business MEMBER MOERMOND MOVED TO ADJOURN THE MEETING, SECONDED BY MEMBER BALL. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

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The meeting adjourned at 8:30 p.m.

SUBMITTED BY: _____
JEAN A. RAUF, CITY CLERK TREASURER CMC

SIGNED: _____
GREGORY V. MEYERS, MAYOR

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