

**CITY OF HIGHLAND HEIGHTS
PLANNING AND ZONING
MINUTES OF AUGUST 8, 2017**

On Tuesday, August 8, 2017 Chairperson Steve Crawford called the regular Planning and Zoning meeting to order at 7:00 p.m. at 176 Johns Hill Road.

PRESENT: Chairperson Steve Crawford, Commissioners: Chuck Pettit, Joe Krebs, John McNabb, Audrey Koester and Scott Reincke. A quorum is present.

ALSO PRESENT: City Attorney Steve Franzen, City Engineer/Zoning Administrator Dave Whitacre and City Planner Dave Geohegan.

ABSENT: Commissioners Harold Blocher, Gene White and Jean Rauf, City Clerk Treasurer/Recording Secretary.

PRESENTATION OF THE REGULAR PLANNING AND ZONING MEETING CONDUCTED ON MAY 9, 2017: These minutes had been previously emailed to the Commissioners and City Staff for review.

ACTION TAKEN: COMMISSIONER KREBS MOVED TO APPROVE THE MINUTES OF THE MAY 9, 2017 PLANNING & ZONING MEETING, SECONDED BY COMMISSIONER KOESTER. DISCUSSION: NONE. ROLL CALL: PETTIT, AYE; KOESTER, AYE; CHAIRPERSON CRAWFORD, AYE; MCNABB, AYE; REINCKE, AYE; KREBS, AYE. 6-AYES. CHAIRPERSON CRAWFORD DECLARED THE MOTION CARRIED.

ANNOUNCEMENT: Chairperson Crawford announced the June and July meetings were cancelled due to lack of business.

SCHEDULED GUEST/S: None.

STAFF REPORTS:

CITY ENGINEER/ZONING ADMINISTRATOR DAVE WHITACRE: Mr. Whitacre recommended the approval of the Consolidation Survey submitted by Mr. Mike Borchers for lots 326, 327 and 328 Louisville Road, of Highland Baby Farms into one single lot.

ACTION TAKEN: COMMISSIONER MCNABB MOVED TO APPROVE THE CONSOLIDATION SURVEY OF LOTS 326, 327 AND 328 FOR HIGHLAND BABY FARMS SECTION 2 INTO A SINGLE LOT AS SUBMITTED, SECONDED BY COMMISSIONER PETTIT. DISCUSSION: NONE. ROLL CALL: KREBS, AYE; REINCKE, AYE; MCNABB, AYE; CRAWFORD, AYE; KOESTER, AYE; PETTIT, AYE. 6 - AYES; 0 - NAYS. CHAIRPERSON CRAWFORD DECLARED THE MOTION CARRIED.

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Mr. Whitacre reported a discussion was held on the Subdivision Regulations and bringing them into compliance with the construction regulations and the Comprehensive Plan.

ACTION TAKEN: COMMISSIONER REINCKE MADE A MOTION TO AUTHORIZE MR. WHITACRE TO DRAFT NEW SUBDIVISION REGULATIONS, SECONDED BY COMMISSIONER MCNABB. **DISCUSSION:** NONE. **ROLL CALL:** PETTIT, AYE; KOESTER, AYE; CRAWFORD, AYE; MCNABB, AYE; REINCKE, AYE; KREBS, AYE. 6 – AYES; 0 NAYES. **CHAIRPERSON CRAWFORD DECLARED THE MOTION CARRIED.**

CITY PLANNER DAVID GEOHEGAN: Mr. Geohegan reported that the Subdivision Regulations are the Planning Commissions realm and the Zoning is done by Ordinance. Mr. Geohegan would like to report that in the September meeting he would like the Commission to participate in the visionary of US27 corridor.

ATTORNEY STEVE FRANZEN: No Report.

COMMENTS FROM AUDIENCE: None

OLD BUSINESS: Chairperson Crawford reminded the Commissioner's that Mr. David Pike sent a list of training sessions to update the continuing education requirements. He will ask Mrs. Rauf to resend the list to all Commissioners and include instructions on how to register.

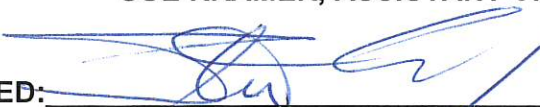
NEW BUSINESS: None

ADJOURNMENT: There being no further business, **COMMISSIONER KREBS MOVED TO ADJOURN, SECONDED BY COMMISSIONER KOESTER. AYE - ALL. MOTION CARRIED.**

The meeting adjourned at 7:20 p.m.

SUBMITTED: 

SUE KRAMER, ASSISTANT CITY CLERK

SIGNED: 

STEVE CRAWFORD, CHAIRPERSON
PLANNING & ZONING