

**UNOFFICIAL MINUTES  
CITY OF HIGHLAND HEIGHTS  
PLANNING AND ZONING  
MINUTES OF NOVEMBER 13, 2018**

Chairperson Steve Crawford called the regular Planning and Zoning meeting to order at 176 Johns Hill Road,

**ROLL CALL:** Chairperson Crawford, Commissioner Koester, Commissioner Krebs, Commissioner McNabb, Commissioner White, Commissioner Forge and Commissioner Reincke. A quorum is present.

**ALSO PRESENT:** City Planner Dave Geohegan, City Engineer/Zoning Administrator Dave Whitacre, and City Attorney Steve Franzen.

**ABSENT:** Commissioner Pettit and Jean Rauf, City Clerk/Treasurer

**PRESENTATION OF THE REGULAR PLANNING AND ZONING MEETING CONDUCTED ON OCTOBER 9, 2018:** These minutes had been previously emailed to the Commissioners and City Staff for review.

**ACTION TAKEN: COMMISSIONER WHITE MOVED TO APPROVE THE MINUTES OF THE OCTOBER 9, 2018 PLANNING & ZONING MEETING, SECONDED BY COMMISSIONER KREBS. DISCUSSION: NONE. ROLL CALL: KREBS, AYE; KOESTER, AYE; MCNABB, ABSTAIN, WHITE, AYE; FORGE, ABSTAIN; REINCKE, AYE; CRAWFORD, ABSTAIN. 4 - AYES. 3 - ABSTAIN. CHAIRPERSON CRAWFORD DECLARED THE MOTION CARRIED.**

**ANNOUNCEMENT: NONE**

Chairperson Crawford would like to pull from the table the draft of the Revised City's Subdivision Regulations.

City Planner Dave Geohegan reported the recommended revisions in the document are (A) clean up typographical errors, (B) to correct incorrect test references to other sections or to tables, and (C) to correct incorrect references to other communities. Mr. Geohegan reviewed the substantive content revisions (D) listed on the document are clarifying changes or words he recommends for changes to fit the City of Highland Heights. After a lengthy discussion and explanation of the substantive content revisions Mr. Geohegan reported the four changes recommended from the Commission to the Regulations.

These revisions are in response to questions and comments presented at the September 11, 2018 public hearing on the draft subdivision regulations. With these changes, the document will support creative design to deal with the unique position of Highland Heights in the urban fabric, and help ensure overall public safety and implementation of the city's land use regulations and will help Highland Heights reach its well-planned future.

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**ACTION TAKEN:** COMMISSIONER KREBS MADE A MOTION TO TABLE THE REVISED CITY SUBDIVISION REGULATIONS WITH CHANGES MADE FOR THE NEXT MEETING, SECONDED BY COMMISSIONER MCNABB. ROLL CALL: KREBS, AYE; REINCKE, AYE; MCNABB, AYE; CRAWFORD, AYE; KOESTER, AYE; WHITE, AYE; FORGE, AYE. CHAIRMAN CRAWFORD DECLARED THE MOTION PASSED.

**ANNOUNCEMENT:** NONE

**CORRESPONDENCE:** NONE

**GUESTS:** NONE

**STAFF REPORTS:**

**CITY PLANNER: DAVE GEOHEGAN** - Mr. Geohegan reported he will have the Comprehensive Plan for review next month.

**CITY ENGINEER/ZONING ADMINISTRATOR DAVE WHITACRE:** NO REPORT.

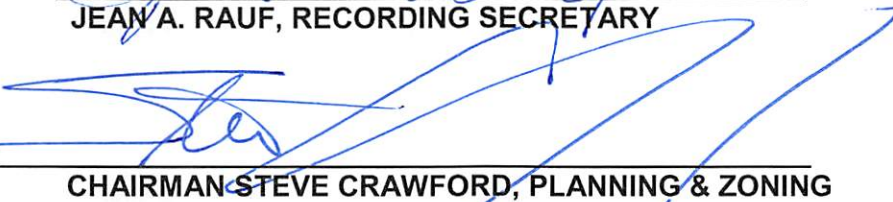
**ATTORNEY STEVE FRANZEN:** NO REPORT.

**COMMENTS FROM THE AUDIENCE:** None.

**ADJOURNMENT:** There being no further business, **COMMISSIONER WHITE MOVED TO ADJOURN, SECONDED BY COMMISSIONER MCNABB. AYE - ALL. MOTION CARRIED.**

The meeting adjourned at 8:40 p.m.

**SUBMITTED:**   
JEAN A. RAUF, RECORDING SECRETARY

**SIGNED:**   
CHAIRMAN STEVE CRAWFORD, PLANNING & ZONING