

**CITY OF HIGHLAND HEIGHTS
PLANNING AND ZONING
MINUTES
JUNE 14, 2016**

On Tuesday, June 14, 2016 Vice Chairperson John McNabb called the regular Planning and Zoning meeting to order at 7:00 p.m. at 176 Johns Hill Road.

PRESENT: Vice Chairperson John McNabb, Commissioners: Chuck Pettit, Joe Krebs, John Hoffert and Gene White. A quorum is present.

ALSO PRESENT: City Engineer/Zoning Administrator Dave Whitacre.

ABSENT: Chairperson Steve Crawford, Commissioners Audrey Koester, Harold Blocher, City Attorney Steve Franzen and Jean Rauf, City Clerk Treasurer/Recording Secretary. Chairperson Crawford and City Clerk/Treasurer Rauf previously announced they had prior commitments. Mr. Franzen was not required to attend this meeting.

PRESENTATION OF THE REGULAR PLANNING AND ZONING MEETING CONDUCTED ON MAY 10, 2016: These minutes had been previously emailed to the Commissioners and City Staff for review.

ACTION TAKEN: COMMISSIONER HOFFERT MOVED TO APPROVE THE MINUTES OF THE MAY 10, 2016 PLANNING & ZONING MEETING, SECONDED BY COMMISSIONER WHITE. DISCUSSION: NONE. ROLL CALL: PETTIT, AYE; WHITE, AYE, MCNABB, ABSAIN; HOFFERT, AYE; KREBS, AYE. 4- AYES. 1 – ABSTAIN. VICE CHAIRPERSON MCNABB DECLARED THE MOTION CARRIED.

SCHEDULED GUEST/S: None.

STAFF REPORTS:

CITY PLANNER DAVID GEOHEGAN: No Report

CITY ZONING ADMINISTRATOR DAVE WHITACRE: Mr. Whitacre reported a sign application has been submitted by Holthaus Signs for Pita Pit, 2740 Alexandria Way. Mr. Whitacre reported that the two signs submitted meet the zoning requirements and he recommended approval.

ACTION TAKEN: COMMISSIONER WHITE MOVED TO ACCEPT DAVE WHITACRE'S RECOMMENDATION TO APPROVE THE SIGNS, SECONDED BY COMMISSIONER PETTIT. DISCUSSION: NONE. ROLL CALL: KREBS, AYE; HOFFERT, AYE; MCNABB, AYE; WHITE, AYE; PETTIT, AYE. 5 – AYES; 0 – NAYS. VICE CHAIRPERSON MCNABB DECLARED THE MOTION CARRIED.

ATTORNEY STEVE FRANZEN: No Report.

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COMMENTS FROM COMMISSIONERS: None

OLD BUSINESS: None

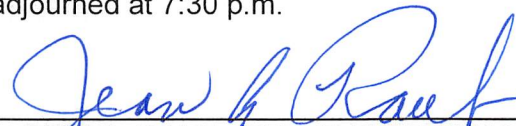
NEW BUSINESS: None

CONTINUING EDUCATION: VICE CHAIRPERSON McNABB ANNOUNCED THE NEXT SESSION WILL BE CONDUCTED ON SEPTEMBER 13, 2016 AT 5:30 PM.

ADJOURNMENT: There being no further business, COMMISSIONER KREBS MOVED TO ADJOURN, SECONDED BY COMMISSIONER HOFFERT. AYE - ALL. MOTION CARRIED.

The meeting adjourned at 7:30 p.m.

SUBMITTED:



JEAN A. RAUF, CITY CLERK TREASURER CMC,
RECORDING SECRETARY PLANNING & ZONING

SIGNED:



JOHN McNABB VICE CHAIRPERSON
PLANNING & ZONING