

CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
June 6, 2023
Approved: June 20, 2023

On Tuesday, June 6, 2023 at 7:03 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

Council Members Present: Mayor Gregory Meyers, Councilmembers Deborah Ball, Gary Chinn, John Hoffert, John Braun, Alex Bramel, Rene Heinrich. A quorum was present.

Staff Present: City Administrator, Michael Giffen; Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit; Code Enforcement Officer, Will Hunt; Public Works Director, Steve Lehman; Attorney, Michelle Eviston.

Mayor Meyers requested a moment of silence for long time resident, Mr. Wilfrid "Will" Kremer who passed away May 15, 2023. Mr. Kremer served in the Korean War, on the Highland Heights Fire Department, on many city boards, and as Vice Mayor for the City.

Minutes for Approval

- **Regular Meeting Minutes of May 2, 2023.** These minutes had been previously e-mailed to the Mayor, Council Members and City Staff for review.
- **Action Taken:** Member Chinn made a motion to accept the minutes from the regular council meeting held May 2, 2023. Seconded by Member Bramel. Discussion: None. Ayes: Councilmembers Braun, Hoffert, Ball, Chinn, Bramel; Abstain: Councilmember Heinrich. Mayor Meyers declared the motion passed.

Scheduled Guests

- Teresa Turner, 16 Robinson Road. Discussed concerns with dogs running loose, grass, and garbage at a house at 17 Dietrich. City Administrator Giffen explained the owners have been cited for both code violations and renters have been cited for dogs running loose.

Correspondence

- Letter from NKU Interim President, Bonita J. Brown, J.D., in favor of the City passing the smoke-free air ordinance.

Staff Reports

- City Administrator – Michael Giffen
 - **Ordinance – Second Reading**
 - **Action Taken:** Member Chinn made a motion to read Ordinance 06-2023 in summary. Seconded by Councilmember Ball. Discussion: None. Ayes, All. Mayor Meyers declared the motion passed.
 - **Ordinance 06-2023:** An ordinance adopting the City of Highland Heights, Kentucky annual budget for the fiscal year 7/1/2023 through 6/30/2024, by estimating revenues and resources and appropriating funds for the operation of city government.
 - **Action Taken:** Member Bramel made a motion to accept ordinance 06-2023. Seconded by Member Heinrich. Discussion: None.
 - **Roll Call:** Councilmember Braun, yes; Councilmember Hoffert, yes; Councilmember Ball, yes; Councilmember Chinn, yes; Councilmember Bramel, yes; Councilmember Heinrich, yes. Mayor Meyers declared the motion passed.

CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
June 6, 2023
Approved: June 20, 2023

Mayor Meyers welcomed Councilmember Rene Heinrich back to City Council.

- **Ordinances – First Reading**
 - **Ordinance 07-2023:** An ordinance amending the City’s pay classifications ordinance for all employees and various city board member by adding the position of Assistant Police Chief.
 - **Action Taken:** Member Heinrich made a motion to read ordinance 08-2023 in summary. Seconded by Member Bramel. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.
 - **Ordinance 08-2023:** An ordinance enacting the “Smoke-Free Air Ordinance” that prohibits smoking in certain places open to the public, places of employment, and certain public places in the City of Highland Heights, Kentucky.
 - **Discussion:** Violations of the smoke free air ordinance can be cited as a misdemeanor and it seems harsh.
- Update on Greenspace committee.
- Financing of the Bramble Avenue sidewalk was discussed. Also discussed was installing sidewalks throughout the city, including creating a year’s long plan for installation as part of the comprehensive plan. Additionally, creating a plan for financing the installation of sidewalks was discussed. Councilmembers Ball and Bramel will work with City Administrator Giffen on these plans.
- Discussion of burying electrical, cable, etc. lines underground.
- Police Chief – Bill Birkenhauer
 - Speed tracking devices have been purchased that register vehicle speed and time of day. This helps police determine when speeding is occurring so they can have officers with radar guns stop and cite people speeding.
- City Clerk/Treasurer – Jeanne Pettit
 - SB141, passed this legislative session which permits code enforcement liens to be place separately on the property tax bill. It also states that these liens cannot be part of the tax liability.
- Code Enforcement Officer – Will Hunt
 - Update on code violations and the purchase of iWorq, a web-based code enforcement software.
- Public Works Supervisor – Steve Lehman
 - The City Clean-Up event was a success; flag poles at the city sign will be relocated in the next 6 weeks; review of upcoming events.
- Attorney – Michelle Eviston
 - **Ordinance – First Reading**
 - **Ordinance 09-2023:** An ordinance accepting Highland Meadows Drive as a public street in the City of Highland Heights, Kentucky.

Unfinished Business: None

CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
June 6, 2023
Approved: June 20, 2023

New Business

- Mayor Meyers gave his State of the City address which is attached to these minutes.
- **Action Taken:** Member Bramel made a motion to cancel the July 4, 2023 due to the holiday. Seconded by Member Braun. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

Citizens to Address Council: None

Adjournment

- **Action Taken:** Member Bramel made a motion to adjourn the June 6, 2023 meeting. Seconded by Member Ball. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

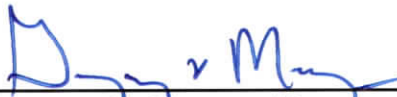
Meeting adjourned at 8:40 p.m. on Tuesday, June 6, 2023.

Submitted by:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor