

CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
July 18, 2023
Approved: August 1, 2023

On Tuesday, July 18, 2023 at 7:02 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

Council Members Present: Mayor Gregory Meyers, Councilmembers Deborah Ball, Gary Chinn, John Hoffert, John Braun, Alex Bramel, Rene Heinrich. A quorum was present.

Staff Present: City Administrator, Michael Giffen; Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit; Code Enforcement Officer, Will Hunt; Public Works Director, Steve Lehman; Attorney, Michelle Eviston; City Engineer, Frank Twehues.

Minutes for Approval

- **Regular Meeting Minutes of June 20, 2023.** These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Bramel made a motion to accept the minutes from the regular council meeting held June 20, 2023. Seconded by Member Ball. Discussion: None. Ayes: Councilmembers Braun, Heinrich, Ball, Chinn, Bramel; Abstain: Councilmember Hoffert. Mayor Meyers declared the motion passed.

Scheduled Guests: None

Correspondence: None

Staff Reports

- City Administrator – Michael Giffen
 - Oxford House Update – an invitation has been extended to come to a future council meeting. Oxford House is planning to have an open house. Currently, six people are living at Oxford House with a maximum of 8 residents.
 - Presented estimate for installation of bus stop on Bramble Avenue.
- Police Chief – Bill Birkenhauer
 - Kentucky League of Cities performed a Loss Control Survey for the Police Department. The Department received a 98% rating. This will help reduce insurance costs.
- City Clerk/Treasurer – Jeanne Pettit
 - Update on 2023 tax process.
- Code Enforcement Officer – Will Hunt
 - Code violations are remaining consistent with previous years.
 - Continuing to be trained on IWorq system.
- Public Works Supervisor – Steve Lehman
 - Update on progress of Public Works projects.
- Engineer – Frank Twehues
 - Presented bids for road resurfacing on Hale, Thompson, and High.
 - **Action Taken:** Member Bramel made a motion to accept the bid from Riegler Blacktop for \$85,460.00. Seconded by Member Heinrich. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

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- Attorney – Michelle Eviston
 - **Municipal Order**
 - **Municipal Order 08-2023:** A municipal order appointing Ray Wash to a four-year term on the Highland Heights Tree Commission.
 - **Action Taken:** Member Chinn made a motion to accept Municipal Order 08-2023 appointing Ray Wash to the Tree Commission. Seconded by Member Bramel. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

Unfinished Business

- **Action Taken:** Member Bramel made a motion expend \$25,000 out of the general fund and, if needed, out of the reserves, for the Bramble Avenue Bus Stop project with the addition of the bollards. Seconded by Member Ball. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

New Business

- There will be a budget update to Council in August.

Citizens to Address Council: None

Adjournment

- **Action Taken:** Member Bramel made a motion to adjourn the July 20, 2023 meeting. Seconded by Member Ball. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

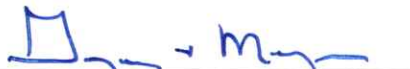
Meeting adjourned at 7:40 p.m. on Tuesday, July 18, 2023.

Submitted by:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor