

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**August 1, 2023**  
**Approved: September 5, 2023**

On Tuesday, August 1, 2023 at 7:02 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

**Council Members Present:** Mayor Gregory Meyers, Councilmembers Deborah Ball, Gary Chinn, John Hoffert, John Braun, Alex Bramel. A quorum was present.

**Council Member Absent:** Rene Heinrich

**Staff Present:** City Administrator, Michael Giffen; Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit; Public Works Director, Steve Lehman; Attorney, Michelle Eviston.

**Staff Absent:** William Hunt

**Minutes for Approval**

- **Regular Meeting Minutes of July 18, 2023.** These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Bramel made a motion to accept the minutes from the regular council meeting held July 18, 2023. Seconded by Member Chinn. Discussion: None.  
Yes: All. Mayor Meyers declared the motion passed.

**Scheduled Guests:** None

**Correspondence:** None

**Staff Reports**

- City Administrator – Michael Giffen
  - **Bramble Bus Stop:** Cost for the bus stop has increased with the inclusion of a higher wall and bollards. The contractor has the time to possibly complete the project before school begins.
  - **Action Taken:** Member Hoffert made a motion supporting the expenditure of up to \$30,000 for the Bramble Bus Stop. Seconded by Member Braun. Discussion: None. Yes: All. Mayor Meyers declared the motion passed.
  - **Resolution 14-2023:** A resolution supporting the expenditure of up to \$6,500 of Coronavirus State and Local Fiscal Recovery Funds (SLFRF), from the American Rescue Plan Act (ARPA), for two speed radar signs.
  - **Action Taken:** Member Bramel made a motion to accept resolution 14-2023, expending up to \$6,500 of SLFRF funds for two speed radar signs. Seconded by Member Ball. Discussion: None. Yes: All. Mayor Meyers declared the motion passed.
  - **Resolution 15-2023:** A resolution supporting expenditure of up to \$13,083 of Coronavirus State and Local Fiscal Recovery Funds (SLFRF), from the American Rescue Plan Act (ARPA), for exercise equipment in the police department workout facility.
  - **Action Taken:** Member Chinn made a motion to accept resolution 15-2023, expending \$13,083 of SLFRF funds for exercise equipment in the police workout room. Seconded by Member Bramel. Discussion: None. Yes: All. Mayor Meyers declared the motion passed.
  - **Resolution 16-2023:** A resolution supporting expenditure of up to \$13,000 of Coronavirus State and Local Fiscal Recovery Funds (SLFRF), from the American Rescue Plan Act (ARPA), to relocate the flagpoles at the entrance of the City.

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**August 1, 2023**  
**Approved: September 5, 2023**

- **Action Taken:** Member Bramel made a motion to accept resolution 16-2023, expending \$13,000 of SLFRF funds to relocate the flagpoles at the entrance of the City. Seconded by Member Chinn. Discussion: None. Yes: All. Mayor Meyers declared the motion passed.
- **Action Taken:** Member Hoffert made a motion to put Resolution 17-2023 on the agenda. Seconded by Member Braun. Discussion: None. Yes: All. Mayor Meyers declared the motion passed.
- **Resolution 17-2023:** A resolution of Highland Heights City Council requesting that the Planning and Zoning Commission review proposed map and text changes to proposed effective land use.
- **Action Taken:** Member Bramel made a motion to accept resolution 17-2023. Seconded by Member Braun. Discussion: None. Yes: All. Mayor Meyers declared the motion passed.
- Police Chief – Bill Birkenhauer
  - There have been no issues with Oxford House.
- City Clerk/Treasurer – Jeanne Pettit
  - Update on tax rate calculations and newsletter mailing.
- Public Works Director – Steve Lehman
  - Update on Summer Projects that have been completed with the assistance of the summer hires.
- Attorney – Michelle Eviston – No Report

**Unfinished Business:** None

**New Business**

- **Action Taken:** Member Chinn made a motion to cancel the August 15, 2023 due to lack of business. Seconded by Member Ball. Discussion: None. Yes: 4. No: 1. Mayor Meyers declared the motion passed.

**Citizens to Address Council:** None

**Adjournment**

- **Action Taken:** Member Bramel made a motion to adjourn the August 1, 2023 meeting. Seconded by Member Braun. Discussion: None. Yes: All. Mayor Meyers declared the motion passed.

Meeting adjourned at 7:33 p.m. on Tuesday, August 1, 2023.

Submitted by:   
Jeanne M. Pettit, City Clerk/Treasurer

Signed:   
Gregory V. Meyers, Mayor