

CITY OF HIGHLAND HEIGHTS
Planning & Zoning Regular Meeting Minutes
April 9, 2024
Approved: May 14, 2024

Chairperson Crawford called to order the regular meeting of the Planning and Zoning Commission on April 9, 2024, 7:56 p.m. at the Highland Heights City Building, 176 Johns Hill Road.

Roll Call: Chairperson Crawford, Commissioners Joe Krebs, Scott Reincke, Audrey Koester, Gene White, Christie Fillhardt, C. Dale Elifrits, John McNabb. A quorum was present.

Staff Present: Dave Geohegan, City Planner; Jeanne Pettit, City Clerk/Treasurer; Michelle Eviston, Attorney.

Staff Absent: Cindy Minter, Zoning Administrator.

Minutes for Approval

- **Planning & Zoning Regular Meeting minutes from March 12, 2024:** These minutes were previously emailed to the Commissioners and Staff.
 - **Action Taken:** Commissioner Elifrits made a motion to approve the Planning and Zoning regular meeting minutes of March 12, 2024. Seconded by Commissioner Krebs. Discussion: None.
 - **Roll Call:** Chairperson Crawford, abstain; Commissioner Krebs, yes; Reincke, yes; McNabb, yes; Koester, yes; White, yes; Fillhardt, yes, Elifrits, yes. Chairperson Crawford declared the minutes approved.

Announcements

Chairperson Crawford announced there was a Public Hearing prior to the regular meeting to discuss and hear comments regarding the proposed goals and objectives for the 2024 Comprehensive Plan.

- **Action Taken:** Commissioner Krebs made a motion to recommend city council adopt the goals and objectives, and recommended changes, as presented during the public hearing by Dave Geohegan for the 2024 Comprehensive Plan. Seconded by Commissioner Koester. Discussion: None.
- **Roll Call:** Chairperson Crawford, yes; Commissioner Reincke, yes; McNabb, yes; Koester, yes; White, yes; Fillhardt, yes; Elifrits, yes; Krebs, yes. Chairperson Crawford declared the motion passed.

Correspondence: None

Scheduled Guests: None

Staff Reports

- City Planner – Dave Geohegan – Nothing Further
- City Attorney – Michelle Eviston – No Report

Commissioner Comments

- The Steering Committee will have approximately 3-4 more meetings to assist with the remaining sections of the 2024 Comprehensive Plan.
- Commissioner Krebs thanked the Steering Committee for the work they have completed thus far.

Audience Comments: None

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Unfinished Business

Chairperson Crawford reminded the commissioners to complete the financial disclosure forms by the April 19 due date.

New Business: None

Continuing Education

- Thursday, April 18 from 8:30-5:00 at the Erlanger Municipal Building the Kentucky League of Cities will hold a Planning and Zoning Seminar. Please contact Jeanne Pettit if you would like to attend.
- Tuesday, May 21, 5:30 Dinner provided, 6:00 Class begins, Fiscal Court Chambers at 1098 Monmouth Street – Campbell County Planning and Zoning presenting Addressing Housing Need through Planning and Zoning. RSVP due by May 6. Notice was emailed on April 2.

Adjournment

- **Action Taken:** Commissioner White made a motion to adjourn the meeting. Seconded by Commissioner Elifrits. Discussion: None. Yes: All. Chairperson Crawford declared the motion passed.

Meeting adjourned at 8:07 p.m. on Tuesday, April 9, 2024.

Submitted:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Steve Crawford, Chair, Planning & Zoning Commission