

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**July 2, 2024**  
**Approved: August 6, 2024**

On Tuesday, July 2, 2024 at 7:03 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

**Council Members Present:** Mayor Greg Meyers. Councilmembers Deborah Ball, Gary Chinn, John Braun, John Hoffert, Alex Bramel, Rene Heinrich. A quorum was present.

**Staff Present:** City Administrator, Michael Giffen; Assistant Police Chief, Nick Love; City Clerk/Treasurer, Jeanne Pettit; Public Works Director, Steve Lehman; Attorney, Michelle Eviston.

**Staff Absent:** Dave Fornash, Code Enforcement Officer, was unable to attend.

Mayor Meyers requested a moment of silence for Joni Rowland, mother of police officer Mike Rowland.

#### **Minutes for Approval**

- **Regular Meeting Minutes of June 4, 2024.** These minutes had been previously emailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Bramel made a motion to approve the minutes from the regular council meeting held June 4, 2024. Seconded by Member Ball. Discussion: None. Yes: 5, Abstain: 1. Mayor Meyers declared the motion passed.

**Scheduled Guests:** None

#### **Municipal Aid Road Fund**

- An announcement for citizen input was posted on the front of the City Building, the City's website and Facebook page. Notice was sent to media outlets requesting notification.
- Discussion of Bluegrass Drive – it is not a city street. If the businesses bring the street up to the city street requirements in the city's sub-division regulations, the city would then be able to repair and replace the street as needed.
- Rose Avenue is currently under construction. Alexandria Way and Forest Avenue need replacement.

#### **Correspondence**

- Mayor Meyers announced the resignation of C. Dale Elifrits from the Planning and Zoning Commission, effective July 15, 2024.

#### **Staff Reports**

- City Administrator – Michael Giffen
  - **Resolutions**
    - **Resolution 03-2024:** A resolution supporting expenditure of coronavirus state and local fiscal recover funds (SLFRF) from the American Rescue Plan Act (ARPA) in the amount of \$120,000 for two (2) police vehicles.
    - **Action Taken:** Member Bramel made a motion to accept resolution 03-2024. Seconded by Member Heinrich. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.
    - **Resolution 04-2024:** A resolution supporting expenditure of coronavirus state and local fiscal recover funds (SLFRF) from the American Rescue Plan Act (ARPA) in the amount of \$14,900 for survey work and design for the Greenway Commons Bike and Pedestrian Trail.

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**July 2, 2024**  
**Approved: August 6, 2024**

- **Action Taken:** Member Chinn made a motion to accept resolution 04-2024. Seconded by Member Braun. Discussion: None. Yes: 5, No: 1. Mayor Meyers declared the motion passed.
- **Resolution 05-2024:** A resolution supporting expenditure of coronavirus state and local fiscal recover funds (SLFRF) from the American Rescue Plan Act (ARPA) in the amount of \$35,000 for a new wood chipper for the Public Works Department.
- **Action Taken:** Member Chinn made a motion to accept resolution 05-2024. Seconded by Member Bramel. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.
- **Resolution 06-2024:** A resolution supporting expenditure of coronavirus state and local fiscal recover funds (SLFRF) from the American Rescue Plan Act (ARPA) in the amount of \$60,000 for a new F-350 pick-up truck for general use and snow removal by Public Works Department.
- **Action Taken:** Member Bramel made a motion to accept resolution 06-2024. Seconded by Member Ball. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.
- Assistant Police Chief – Nick Love
  - Member Heinrich offered accolades to Social Worker Angie Weinel for going above and beyond to guide social workers she has mentored and citizens who need her assistance.
- City Clerk/Treasurer – Jeanne Pettit
- Code Enforcement Officer – Dave Fornash
- Public Works Supervisor – Steve Lehman
  - **Salt Bid Authorization**
    - **Action Taken:** Member Heinrich made a motion to accept the bulk salt bid from Morton Salt for \$93.00 per ton. Seconded by Member Ball. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.
- Attorney – Michelle Eviston
  - **Ordinance – Second Reading**
    - **Action Taken:** Member Heinrich made a motion to read ordinance 05-2024 in summary. Seconded by Member Bramel. Discussion: None. Yes 6. Mayor Meyers declared the motion passed.
    - **Ordinance 05-2024:** An ordinance amending, updating, and adopting the Statement of Goals and Objectives of the Comprehensive Plan for the City of Highland Heights.
    - **Action Taken:** Member Heinrich made a motion to accept ordinance 05-2024. Seconded by Member Chinn. Discussion: None.
    - **Roll Call:** Member Braun, yes; Hoffert, yes; Ball, yes; Chinn, yes; Bramel, yes; Heinrich, yes. Mayor Meyers declared the motion passed.
  - **Ordinance – First Reading**
    - **Ordinance 06-2024:** An ordinance amending the city's pay classifications ordinance for all employees and various city board members.

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**July 2, 2024**  
**Approved: August 6, 2024**

- **Municipal Order**
  - **Municipal Order 07-2024:** A municipal order appointing Evan Gates to a four-year term on the Highland Heights Code Enforcement Board.
  - **Action Taken:** Member Bramel made a motion to accept municipal order 07-2024. Seconded by Member Heinrich. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.
- **Executive Session:** Attorney Eviston requested a motion to go into executive session pursuant to KRS 61.810(1)(c) for discussion of proposed or pending litigation against or on behalf of the public agency.
  - **Action Taken:** Member Heinrich made a motion to go into executive session pursuant to KRS 61.810(1)(c) for discussion of proposed or pending litigation against or on behalf of the public agency. Seconded by Member Bramel. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.
  - **Action Taken:** Member Bramel made a motion to come out of executive session. Seconded by Member Heinrich. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed and announced no action was taken during the executive session.

**Unfinished Business:** None

**New Business**

- **Mayor Meyers:** Mayor Meyers gave the State of the City Address. His address is attached to these minutes.
- **Action Taken:** Member Bramel made a motion to cancel the July 16, 2024 council meeting due to lack of business. Seconded by Member Ball. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.

**Citizens to Address Council:** None

**Adjournment**

- **Action Taken:** Member Bramel made a motion to adjourn the July 2, 2024 meeting. Seconded by Member Braun. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.

Meeting adjourned at approximately 8:12 p.m. on Tuesday, July 2, 2024.

Submitted by:   
Jeanne M. Pettit, City Clerk/Treasurer

Signed:   
Gregory V. Meyers, Mayor