

CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
October 1, 2024
Approved: November 19, 2024

On Tuesday, October 1, 2024 at 7:01 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

Council Members Present: Mayor Greg Meyers. Councilmembers Deborah Ball, Gary Chinn, John Braun, Alex Bramel; John Hoffert, Rene Heinrich. A quorum was present.

Council Members Absent: Alex Bramel.

Staff Present: City Administrator, Michael Giffen; Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit; Code Enforcement Officer, Dave Fornash; Public Works Director, Steve Lehman; Attorney, Michelle Eviston.

Minutes for Approval

- **Regular Meeting Minutes of September 17, 2024.** These minutes were previously emailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Heinrich made a motion to approve the minutes from the regular council meeting held September 17, 2024. Seconded by Member Ball. Discussion: None. Yes: 5. Mayor Meyers declared the motion passed.

Scheduled Guests

- Terry Hatton, candidate for state representative.

Correspondence: None

Staff Reports

- City Administrator – Michael Giffen
 - Mr. Giffen reviewed the remaining funds and planned expenditures for the American Rescue Plan Act allocation.
 - The Medical Examiners building is in the design phase.
- Police Chief – Bill Birkenhauer
 - Officer Eric Schmidt retired on September 30th.
 - Extra officers will be out on Halloween during trick-or-treating.
- City Clerk/Treasurer – Jeanne Pettit
 - Update on tax collections.
- Code Enforcement Officer – Dave Fornash
 - Update on code enforcement issues.
- Public Works Supervisor – Steve Lehman
 - Update on Rose Avenue street replacement, Community Fall Celebration, and Halloween Event.
- Attorney – Michelle Eviston
 - **Ordinance – Second Reading**
 - **Action Taken:** Member Heinrich made a motion to read ordinance 08-2024 in summary. Seconded by Member Chinn. Discussion: None. Yes: 5. Mayor Meyers declared the motion passed.

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- **Ordinance 08-2024:** An ordinance accepting the bid of Duke Energy, Kentucky, Inc. for a three-year non-exclusive franchise for the use of public streets, alleys and other public grounds of the City for the transmission and distribution of both natural gas and electricity through and for consumption within the City.
- **Action Taken:** Member Chinn made a motion to accept ordinance 08-2024. Seconded by Member Ball. Discussion: None.
- **Roll Call:** Member Braun, yes; Hoffert, yes; Ball, yes; Chinn, yes; Heinrich, yes. Mayor Meyers declared the motion passed.
- **Ordinance – First Reading**
 - **Ordinance 09-2024:** An ordinance adopting a supplement to the Code of Ordinances of Highland Heights, Kentucky.

Unfinished Business

- Short-term rental update – Staff continues researching how neighboring cities manage short-term rentals.

New Business

- **Action Taken:** Member Chinn made a motion to cancel the October 15, 2024 council meeting due to lack of business and the November 5, 2024 council meeting because the city building is used as a polling place for the presidential election. Seconded by Member Braun. Discussion: None. Yes: 5. Mayor Meyers declared the motion passed.

Citizens to Address Council: None

Adjournment

- **Action Taken:** Member Hoffert made a motion to adjourn the October 1, 2024 meeting. Seconded by Member Ball. Discussion: None. Yes: 5. Mayor Meyers declared the motion passed.

Meeting adjourned at 7:44 p.m. on Tuesday, October 1, 2024.

Submitted by:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor