

○ CITY OF HIGHLAND HEIGHTS ○
Regular Council Meeting Minutes
June 3, 2025
Approved: July 15, 2025

On Tuesday, June 3, 2025 at 7:02 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

Councilmembers Present: Mayor Greg Meyers. Councilmembers Deborah Ball, Gary Chinn, John Braun, Jesse Hockenbury, Patricia Hayley, Rene Heinrich. A quorum was present.

Staff Present: City Administrator, Michael Giffen; Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit; Code Enforcement Officer, Dave Fornash; Public Works Director, Steve Lehman; Attorney, Michelle Eviston.

Mayor Meyers held a moment of silences for the former Mayor of Wilder, Stanley Turner who passed away May 16 and Assistant City Clerk of Wilder, Karen Schlipf who passed away May 18.

Minutes for Approval

- **Regular Meeting Minutes of May 20, 2025:** These minutes had been previously emailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Braun made a motion to accept the minutes from the regular council meeting held May 20, 2025. Seconded by Member Ball. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

Scheduled Guests: None

Correspondence: None

Staff Reports

- City Administrator – Michael Giffen
- **Ordinances – Second Reading**
 - **Ordinance 03-2025:** An ordinance adopting the City of Highland Heights, Kentucky annual budget for the fiscal year 7/1/2025 through 6/30/2026 by estimating revenues and resources and appropriating funds for the operation of city government.
 - **Action Taken:** Member Heinrich made a motion to adopt ordinance 03-2025. Seconded by Member Chinn Discussion: None.
 - **Roll Call:** Councilmember Hayley, yes; Hockenbury, yes; Braun, yes; Heinrich, yes; Ball, yes; Chinn, yes. Mayor Meyers declared the motion passed.
 - **Ordinance 05-2025:** An ordinance amending the City of Highland Heights, Kentucky annual budget for fiscal year 2024-2025 by estimating revenues and resources and appropriating funds for the operation of city government.
 - **Action Taken:** Member Heinrich made a motion to adopt ordinance 05-2025. Seconded by Member Ball. Discussion: None.
 - **Roll Call:** Councilmember Heinrich, yes; Braun, yes; Chinn, yes; Ball, yes; Hockenbury, yes; Hayley, yes. Mayor Meyers declared the motion passed.
- **Resolution**
 - **Resolution 03-2025:** A resolution approving the Centerline Project outlining the City of Highland Heights city road system for the record of the Kentucky Transportation Cabinet.

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- **Action Taken:** Member Chinn made a motion to approve resolution 03-2025. Seconded by Member Ball. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.
- **Action Taken:** Member Heinrich made a motion to accept the administrative record from the Planning and Zoning Commission, that the decision made by council will be based on the facts in that record, and the motion to hold a public hearing is withdrawn. Seconded by Member Ball. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.
- The city is putting some rubber speed humps on Sunset Ave. They are temporary to see how the speed humps work out.
- Police Chief – Bill Birkenhauer
 - Update on traffic on Sunset – the traffic problems are due more to a high volume of traffic, not so much the speed.
 - Residents can request vacation checks from the police department.
- City Clerk/Treasurer – Jeanne Pettit – No report
- Code Enforcement Officer – Dave Fornash gave an update.
- Public Works Supervisor – Steve Lehman gave an update and requested approval for the purchase of salt from Compass Minerals.
 - **Action Taken:** Member Ball made a motion to accept the bid from Compass Minerals for road salt at \$110/ton. Seconded by Member Hockenbury. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.
- Attorney – Michelle Eviston
- **Ordinances – Second Reading**
 - **Action Taken:** Member Heinrich made a motion to read ordinance 06-2025 in summary. Seconded by Member Braun. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.
 - **Ordinance 06-2025:** An ordinance amending the City of Highland Heights Code of Ordinances Chapter 31: Departments, Boards, and Commissions.
 - **Action Taken:** Member Chinn made a motion to adopt ordinance 06-2025. Seconded by Member Heinrich. Discussion: None.
 - **Roll Call:** Councilmember Ball, yes; Chinn, yes; Braun, yes; Heinrich, yes; Hayley, yes; Hockenbury, yes. Mayor Meyers declared the motion passed.
 - **Action Taken:** Member Heinrich made a motion to read ordinance 07-2025 in summary. Seconded by Member Hockenbury. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.
 - **Ordinance 07-2025:** An ordinance amending ordinance no. 16-83, The City of Highland Heights Zoning Ordinance, to rezone approximately 2.35 acres located along the west side of the 2300 block of Alexandria Pike (US 27), and associated areas to the centerlines of abutting rights-of-way be added, from residential one-G (R-1G) to General Commercial (GC).

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- **Action Taken:** Member Chinn made a motion to adopt ordinance 07-2025. Seconded by Member Braun. Discussion: None.
- **Roll Call:** Councilmember Ball, yes; Braun, yes; Chinn, yes; Hayley, yes; Heinrich, no; Hockenbury, no. Mayor Meyers declared the motion passed.

Unfinished Business: None

New Business

- Discussion of the comprehensive plan pages 9, 11-12 addressing housing values, years homes were built, age of residents.
- City Administrator Giffen will be working with City Planner Geohegan on housing guidelines to address some of these opportunities.
- **Action Taken:** Member Chinn made a motion to cancel the June 17, 2025 council meeting due to lack of business. Seconded by Member Ball. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.
- **Action Taken:** Member Heinrich made a motion to cancel the July 1, 2025 council meeting due to the holiday. Seconded by Member Braun. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

Citizens to Address Council

- Leslie Leopold, 67 Robinson Road – Ms. Leopold is concerned with speeding on Robinson Road. There are no speed limit signs on Robinson Road and the temporary, speed tracking signs aren't helping with the long-term slowing of traffic. Neighbors are yelling at speeders to slow down. Ms. Leopold would like to see speed humps on Robinson Road. Chief Birkenhauer encouraged Ms. Leopold to call the police when speeding becomes an issue. Additionally, if she knows which residents are speeding, the police will go to the residence and discuss the issue with them.
- Ms. Leopold would also like to remove the brick wall on corner of Robinson and Kathrine. She has been told this area of the yard is her responsibility to maintain. She asked what she needs to do to remove the wall.

Adjournment

- **Action Taken:** Member Ball made a motion to adjourn the June 3, 2025 meeting. Seconded by Member Hayley. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.


Meeting adjourned at 8:12 p.m. on Tuesday, June 3, 2025.

Submitted by:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor