

CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
July 15, 2025
Approved: August 5, 2025

On Tuesday, July 15, 2025 at 7:00 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

Councilmembers Present: Mayor Greg Meyers. Councilmembers Deborah Ball, Gary Chinn, John Braun, Jesse Hockenbury, Patricia Hayley, Rene Heinrich. A quorum was present.

Staff Present: City Administrator, Michael Giffen; Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit; Code Enforcement Officer, Dave Fornash; Public Works Director, Steve Lehman.

Staff Absent: Attorney, Michelle Eviston.

Mayor Meyers held a moment of silence for Gene McCord who passed away Saturday, July 12. Mr. McCord served as a volunteer firefighter for 50 years; first with the Highland Heights Fire Department and, after the merger, the Central Campbell County Fire District. Mr. McCord also served as our City Administrator from 1988-1989.

Minutes for Approval

- **Regular Meeting Minutes of June 3, 2025:** These minutes had been previously emailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Heinrich made a motion to accept the minutes from the regular council meeting held June 3, 2025. Seconded by Member Hockenbury. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

Municipal Road Aid Fund

- An announcement for citizen input was posted on the front of the City Building, the City's Facebook page and website. Notice was sent to media outlets requesting notification.
 - **Discussion**
 - Mayor Meyers reviewed the funding and permitted uses for the Municipal Road Aid Funds and how the road replacement/repair program was developed.
 - Recent road repairs on Forest Avenue and Sunset Drive were discussed as was the replacement of the road at the top of Sunset.
 - Alexandria Way road replacement was discussed.
 - Richard Ziegler, 241 Sunset. With the condominiums being built on 3-mile, he is concerned this will cause more traffic on Sunset and believes the road should be widened. Additionally, there is no drainage on the road and investment needs to be made to improve drainage. SD1 will need to be involved in solving the drainage problem which could include the installation of a storm sewer system.
 - Mr. Lehman stated that the streets are in pretty good shape. Concrete seams need to be repaired throughout the city. The cul-de-sac on Honeytree may need to be replaced.
 - Ken Hoffman expressed appreciation for the building of the veterans clinic and having the Veterans Day ceremony.

Scheduled Guests: None

Correspondence: None

Staff Reports

- City Administrator – Michael Giffen
 - Updates on the Greenspace Project and the VA medical facility were given.

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- The city signs for the entrance to the city from Ft. Thomas will begin next week.
- Mr. Giffen and Dave Geohegan, City Planner, are reviewing the comprehensive plan, and looking at housing issues and housing needs in Highland Heights.

Action Taken: Member Heinrich made a motion to accept the bid from TMS Construction for \$174,960.00 for the Alexandria Way Improvement Project and permit the mayor to enter into a contract for the paving work. Seconded by member Chinn. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

- Police Chief – Bill Birkenhauer
 - Speed humps on Sunset are working to reduce speeding, but the number of cars traveling Sunset is about the same. There were approximately 40,000 cars traveling Sunset over the last two months.
 - Robinson Road update: Police have been patrolling speed and a speed detection sign will be mounted.
- City Clerk/Treasurer – Jeanne Pettit
 - Update on property tax collection process.
- Code Enforcement Officer – Dave Fornash
 - The parking issue on Main Avenue is being addressed.
- Public Works Supervisor – Steve Lehman
 - Expressed appreciation to NKU for helping out with Forest Avenue road repair.

Citizens to Address Council

- Barbara Holsterber. Owns property across from Chipotle, on Wilson Avenue, and would like to know the development opportunities. Would also like more information about the Sunset Road project. Hotels have been the biggest interest in the site, but development is not limited to hotels. The city is looking for the right development that would help spur future growth for the city.

Unfinished Business: None

New Business: None

Adjournment

- **Action Taken:** Member Ball made a motion to adjourn the July 15, 2025 meeting. Seconded by Member Chinn. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

Meeting adjourned at 7:57 p.m. on Tuesday, July 15, 2025.

Submitted by:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor