

CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
August 5, 2025
Approved: September 2, 2025

On Tuesday, August 5, 2025 at 7:02 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

Councilmembers Present: Mayor Greg Meyers. Councilmembers Deborah Ball, Gary Chinn, Jesse Hockenbury, Patricia Hayley, Rene Heinrich. A quorum was present.

Councilmember Absent: Councilmember John Braun.

Staff Present: City Administrator, Michael Giffen; Assistant Police Chief, Nick Love; City Clerk/Treasurer, Jeanne Pettit; Code Enforcement Officer, Dave Fornash; Public Works Director, Steve Lehman; Attorney, Michelle Eviston.

Minutes for Approval

- **Regular Meeting Minutes of July 15, 2025:** These minutes had been previously emailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Chinn made a motion to approve the minutes from the regular council meeting held July 15, 2025. Seconded by Member Heinrich. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

* **Scheduled Guests:** None

Correspondence

Mayor Meyers and City Administrator Giffen attended the dedication of a section of US 27, named for Patrick Crowley.

Staff Reports

- City Administrator – Michael Giffen
 - Update on the progress of outdoor Christmas decorations.
- **Resolution**
 - **Resolution 04-2025:** A resolution authorizing the Mayor to enter into a new interlocal agreement with the Campbell County Fiscal Court to provide animal control services to the City of Highland Heights, Kentucky.
 - **Action Taken:** Member Heinrich made a motion to adopt Resolution 04-2025 authorizing the Mayor to enter into an interlocal agreement with the Campbell County Fiscal Court to provide animal control service in the City. Seconded by Member Hockenbury. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.
- **Ordinance – First Reading**
 - **Ordinance 08-2025:** An ordinance amending Chapter 110 of the City of Highland Heights Code of Ordinances to change the Occupational License Fee assessed on the wages and compensation of employees working in the City from 1.0 to 1.5 percent, effective January 1, 2026.
- Assistant Police Chief – Nick Love
 - Schools are starting up this month. There will be extra officers patrolling as children go to and return home from school. There will also be extra patrols at night during the first few weeks of classes at NKU. Kentucky School Bus Stop Law information will be posted on Facebook and websites.
- City Clerk/Treasurer – Jeanne Pettit
 - Update of tax rate information from NKADD.

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- Code Enforcement Officer – Dave Fornash
 - Update on BP Carwash and Smoke/Vape banner.
- Public Works Supervisor – Steve Lehman
- Attorney – Michelle Eviston

Unfinished Business: None

New Business

- Councilmember Hayley recommended hiring a part time CPA for the city. Discussion questioned the need for a CPA.
- **Action Taken:** Member Chinn made a motion to cancel the August 19, 2025 council meeting due to lack of business. Seconded by Member Ball. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

Citizens to Address Council: None

Adjournment

- **Action Taken:** Member Ball made a motion to adjourn the August 5, 2025 meeting. Seconded by Member Hayley. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.


Meeting adjourned at 7:35 p.m. on Tuesday, August 5, 2025.

Submitted by:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor