

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**November 4, 2025**  
**Approved: December 2, 2025**

On Tuesday, November 4, 2025 at 7:03 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

**Councilmembers Present:** Mayor Greg Meyers. Councilmembers Deborah Ball, Gary Chinn, Jesse Hockenbury, Patricia Hayley, Rene Heinrich. A quorum was present.

**Councilmember Absent:** John Braun

**Staff Present:** City Administrator, Michael Giffen; Police Lieutenant, Nick Blank; City Clerk/Treasurer, Jeanne Pettit; Code Enforcement Officer, Dave Fornash; Attorney, Michelle Eviston.

**Staff Absent:** Public Works Director, Steve Lehman

**Minutes for Approval**

- **Regular Meeting Minutes of October 7, 2025:** These minutes were previously emailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Heinrich made a motion to accept the minutes from the regular council meeting held October 7, 2025. Seconded by Member Chinn. Discussion: None. Yes: 5, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

**Scheduled Guests:** None

**Correspondence:** None

**Staff Reports**

- City Administrator – Michael Giffen
  - Veterans Breakfast – November 8 starting at 8:30.
  - Greenspace Update.
  - Mention of an investment policy discussion later in the meeting and an annexation ordinance at the second meeting in November.
- **Ordinance – First Reading**
  - **Ordinance 11-2025:** an ordinance repealing ordinances 05-1982, 07-1991, and 01-2010 and fixing the amount of compensation to be paid to any future mayor of the City of Highland Heights and future council member of the City of Highland Heights effective January 1, 2027.
- Police Lieutenant – Nick Blank
  - Detective Vance completed the first five weeks of the Kentucky Criminalistics Academy.
- City Clerk/Treasurer – Jeanne Pettit
  - Update on tax collections, yearly audit, and ABC licenses.
- Code Enforcement Officer – Dave Fornash
  - Update on the development project across from Lowe's.
- Public Works Supervisor – Steve Lehman
  - Update on north 27 signs, projects, and events.

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- Attorney – Michelle Eviston
  - **Municipal Orders**
  - **Action Taken:** Member Hockenbury made a motion to read municipal orders 03-2025 through 07-2025 by title only and consider and vote on them concurrently. Seconded by Member Heinrich.
    - **Municipal Order 03-2025:** A municipal order appointing Greg James to a four-year term on the Highland Heights Board of Adjustment.
    - **Municipal Order 04-2025:** A municipal order appointing Michael Meyers to a four-year term on the Highland Heights Board of Adjustment.
    - **Municipal Order 05-2025:** A municipal order appointing Steve Crawford to a four-year term on the Highland Heights Planning and Zoning Commission.
    - **Municipal Order 06-2025:** A municipal order appointing Joseph Krebs to a four-year term on the Highland Heights Planning and Zoning Commission.
    - **Municipal Order 07-2025:** A municipal order appointing Becky Gubser to a four-year term on the Highland Heights Board of Adjustment.

**Discussion:** None. Yes: 5, No: 0, Abstain: 0. Mayor Meyers declared the municipal orders 03-2025 through 07-2025 passed.

**Unfinished Business:** None

**New Business**

- Discussion about a potential investment policy. City Administrator Giffen, Attorney Eviston, and Councilmember Hockenbury will continue to discuss and develop an investment policy.
- Pantry of Hope – Council decided to have a food drive on Saturday, November 22 from 10:00 AM-1:00 PM and encourage residents to stop by and pack the lobby with food.

**Citizens to Address Council:** None

**Adjournment**

- **Action Taken:** Member Chinn made a motion to adjourn the November 4, 2025 council meeting. Seconded by Member Ball. Discussion: None. Yes: 5, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

Meeting adjourned at 8:04 p.m. on Tuesday, November 4, 2025.

**Submitted by:**

*Jeanne M Pettit*

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Jeanne M. Pettit, City Clerk/Treasurer

**Signed:**

*G. V. Meyers*

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Gregory V. Meyers, Mayor