

CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
December 2, 2025
Approved: January 6, 2026

On Tuesday, December 2, 2025 at 7:00 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

Councilmembers Present: Mayor Greg Meyers. Councilmembers Deborah Ball, John Braun, Gary Chinn, Jesse Hockenbury, Patricia Hayley, Rene Heinrich. A quorum was present.

Staff Present: City Administrator, Michael Giffen; City Clerk/Treasurer, Jeanne Pettit; Police Chief, Bill Birkenhauer; Code Enforcement Officer, Dave Fornash; Attorney, Michelle Eviston.

Staff Absent: Public Works Director, Steve Lehman.

Minutes for Approval

- **Regular Meeting Minutes of November 4, 2025.** These minutes were previously emailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Chinn made a motion to accept the minutes from the regular council meeting held November 4, 2025. Seconded by Member Heinrich. Discussion: None. Yes: 5, No: 0, Abstain: 1. Mayor Meyers declared the motion passed.

Scheduled Guests

- Mayor Meyers presented Liz and Steve Penrod with a plaque and congratulated them for winning Halloween Decorating Contest.

Correspondence

- Emails and phone calls were received complimenting the outdoor holiday decorations. Mayor Meyers thanked Councilmembers Ball and Chinn for decorating the fountain.
- Mayor Meyers thanked council, staff, and citizens for participating in the Pantry of Hope food drive. 937 pounds of food were collected.

Staff Reports

- City Administrator – Michael Giffen
- **Ordinance – Second Reading**
 - **Ordinance 11-2025:** an ordinance repealing ordinances 05-1982, 07-1991, and 01-2010 and fixing the amount of compensation to be paid to any future mayor of the City of Highland Heights and future council member of the City of Highland Heights effective January 1, 2027.
 - **Action Taken:** Member Chinn made a motion to adopt Ordinance 11-2025 fixing the compensation for the mayor and council effective January 1, 2027. Seconded by Member Hockenbury. Discussion: None.
 - **Roll Call:** Councilmember Ball, yes; Braun, yes; Hayley, yes; Chinn, yes; Heinrich, yes; Hockenbury, yes. Mayor Meyers declared the motion passed.
- Police Chief – Bill Birkenhauer
 - Encouraged citizens to call at the time a situation is occurring, allowing police to address it in a timely manner.

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- City Clerk/Treasurer – Jeanne Pettit
 - Update on Alcoholic Beverage License renewals.
- Code Enforcement Officer – Dave Fornash
 - Report was distributed.
- Public Works Director – Steve Lehman
 - City Administrator Giffen gave an update on recreation events.
- Attorney – Michelle Eviston
- **Ordinance – First Reading**
 - **Action Taken:** Member Heinrich made a motion to read ordinance 12-2025 in summary. Seconded by Member Chinn. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.
 - **Ordinance 12-2025:** An ordinance annexing certain unincorporated territory adjacent to the present boundaries of the City of Highland Heights, Kentucky.
- Richard Johnson introduced himself and stated he was present to answer questions. Mr. Kremer stated that this property will be used to build rental, multi-family, senior housing for people age 55 and up.
- **Municipal Order**
 - **Municipal Order 08-2025:** A municipal order declaring city-owned real property as surplus and authorizing the Mayor to dispose of city property.
 - **Action Taken:** Member Heinrich made a motion to approve municipal order 08-2025. Seconded by Member Ball. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

Executive Session

- **Action Taken:** Member Heinrich made a motion to go into executive session pursuant to KRS 61.680(1)(c) for discussion of proposed or pending litigation against or on behalf of the public agency. Seconded by Member Ball. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.
- **Action Taken:** Member Heinrich made a motion to come out of executive session. Seconded by Member Ball. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.
- Mayor Meyers announced that no action was taken during the executive session.

Unfinished Business: None

New Business

- **Action Taken:** Member Chinn made a motion to cancel the December 16, 2025 council meeting due to lack of business. Seconded by Member Braun. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

Citizens to Address Council: None

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Adjournment

- **Action Taken:** Member Hockenbury made a motion to adjourn the December 2, 2025 council meeting. Seconded by Member Ball. Discussion: None. Yes: 6, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

Meeting adjourned at 7:49 p.m. on Tuesday, December 2, 2025.

Submitted by:

Jeanne M. Pettit

Jeanne M. Pettit, City Clerk/Treasurer

Signed:

G M

Gregory V. Meyers, Mayor