

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**February 3, 2026**  
**Approved: March 3, 2026**

On Tuesday, February 3, 2026 at 7:01 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

**Councilmembers Present:** Mayor Gregory Meyers. Councilmembers Deborah Ball, John Braun, Gary Chinn, Rene Heinrich, Patricia Hayley. A quorum was present.

**Councilmembers Absent:** Councilmember Jesse Hockenbury.

**Staff Present:** City Administrator, Michael Giffen; Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit; Code Enforcement Officer, Dave Fornash; Attorney, Michelle Eviston.

**Staff Absent:** Public Works Director, Steve Lehman.

**Minutes for Approval**

- **Regular Meeting Minutes of January 6, 2026.** These minutes were previously emailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Chinn made a motion to accept the minutes from the regular council meeting held January 6, 2026. Seconded by Member Heinrich. Discussion: None. Yes: 5, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

**Scheduled Guests**

- Kevin Fisher, RFH CPAs, presented the fiscal year 2025 audit. Mr. Fisher covered the independent auditors' report, internal controls findings, and financials.

**Correspondence:** None

**Staff Reports**

- City Administrator – Michael Giffen
  - Construction on the connector road from the roundabout at Johns Hill Road and Norse Blvd down to AA Highway should begin in the next couple of years. This should help take some traffic off of US 27.
- Police Chief – Bill Birkenhauer
  - The department had its onsite loss control review in January by the Kentucky League of Cities. This is done every 3 years. A score of 98% was earned. Working to obtain a moving target system to reach a score of 100%.
- City Clerk/Treasurer – Jeanne Pettit
- Code Enforcement Officer – Dave Fornash
- Public Works Director – Steve Lehman
  - Discussion of the snow events, the hours it took to clear the streets, the great job the crew did to keep the streets open, and the efforts made to move snow off the streets once the snow ended.

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**February 3, 2026**  
**Approved: March 3, 2026**

- Attorney – Michelle Eviston
  - **Municipal Orders**
    - **Municipal Order 02-2026:** A municipal order appointing Steve Crawford to a four-year term on the Highland Heights Planning and Zoning Commission.
    - **Action Taken:** Member Heinrich made a motion to accept the municipal order 02-2026 appointing Steve Crawford to the Planning & Zoning Commission for a four-year term. Seconded by Member Chinn. Discussion: None. Yes: 5, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.
    - **Municipal Order 03-2026:** A municipal order appointing Joseph Krebs to a four-year term on the Highland Heights Planning and Zoning Commission.
    - **Action Taken:** Member Ball made a motion to accept the municipal order 03-2026 appointing Joseph Krebs to the Planning & Zoning Commission for a four-year term. Seconded by Member Braun. Discussion: None. Yes: 5, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.
    - **Municipal Order 04-2026:** A municipal order adopting an investment policy governing the investment of funds by the City.
    - **Action Taken:** Member Heinrich made a motion to table the discussion of municipal order 04-2026 adopting an investment policy governing the investment of funds by the City. Seconded by Member Ball. Discussion: Add some remedy language to protect the city from improper investments. Yes: 5, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

**Unfinished Business**

- Mayor Meyers mentioned he is still receiving positive comments about the holiday decorations in the town center.
- The Welcome Signs at the north end of the city look very nice.

**New Business**

- **Action Taken:** Member Heinrich made a motion to present Steve Crawford with the Good Neighbor Award. Seconded by Member Braun. Discussion: None. Yes: 5, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.
- **Action Taken:** Member Chinn made a motion to cancel the February 17, 2026 council meeting due to lack of business. Seconded by Member Ball. Discussion: None. Yes: 5, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

**Citizens to Address Council**

- Erin Kremer, 70 Bon Jan. Continuous water breaks on street in 2023, 2024 and three in the last week. It seems the water district is just putting a band aid on the problem. Need to permanently fix the problem. Ms. Kremer has contacted the water district and the response from Sarah Sgantas was that Bon Jan was one of their high priority mains to replace and they have reached out to the City Administrator to discuss options.

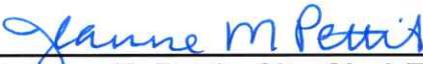
**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**February 3, 2026**  
**Approved: March 3, 2026**

**Adjournment**

- **Action Taken:** Member Chinn made a motion to adjourn the February 3, 2026 council meeting. Seconded by Member Braun. Discussion: None. Yes: 5, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

Meeting adjourned at 8:19 p.m. on Tuesday, February 3, 2026.

Submitted by:

  
\_\_\_\_\_  
Jeanne M. Pettit, City Clerk/Treasurer

Signed:

  
\_\_\_\_\_  
Gregory V. Meyers, Mayor