CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
October 6, 2026
Approved: November 3, 2026

On Tuesday, October 6, 2026 at 7:00 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

Councilmembers Present: Mayor Greg Meyers. Councilmembers Deborah Ball, John Braun, Gary Chinn, Rene Heinrich. A quorum was present.
Councilmembers Absent: Patricia Hayley.

Staff Present: City Administrator, Michael Giffen; Police Chief, Bill Birkenhauer; City Clerk/ Treasurer, Jeanne Pettit; Code Enforcement Officer, Dave Fornash; Attorney, Michelle Eviston.
Staff Absent: Public Works Director, Steve Lehman.

Minutes for Approval

- **Special Meeting Minutes of September 22, 2026**: These minutes were previously emailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken**: Member Chinn made a motion to accept the special meeting minutes from the council meeting held September 22, 2026. Seconded by Member Ball. Discussion: None. Yes: 4, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

Announcement

- Chief Birkenhauer introduced and gave background on the city's two new police officers, Mike Dickhaus and Chris Billiter.

Scheduled Guests

Deedra Derrick, Clearview Drive – Requesting Speed Humps

- Mrs. Derrick has been a resident on Clearview for 52 years. There are 3 fraternities and 1 sorority now on Clearview. Students are speeding and residents have asked them to slow down. Students are also blocking mailboxes and driveways with their cars.
- Mrs. Derrick has spoken to NKU police and they do nothing. She stated the Highland Heights police do their best to manage the situation, but students ignore them.
- Mrs. Derrick has learned that renters have been given notice that they must move out by May 2027 and that Clearview will become a student community street.
- There are children and people with dogs on the street; Mrs. Derrick's dog almost was hit by a speeding car.
- Mr. Giffen and Chief Birkenhauer will look into feasibility of speed humps. Speed detection signs will be installed to collect data on speeding – when the most speeding is occurring and how fast people are driving. Once determined, a police officer will be present during those times. Mrs. Derrick stated that speeding occurs primarily in late afternoon, evenings, weekends and during parties.

Ashley Jaynes, S. Main Avenue – Car Seat Certification

- Ms. Jaynes is requesting a city employee become a certified Child Passenger Safety Technician to install car seats for community members. She presented data about how many car seats are properly installed and the safety of a child with a properly installed car seat.
- Some states have state immunity laws to minimize liability.
- Chief Birkenhauer will have a conversation with city's social worker to possibly coordinate a program among the social workers in Campbell County.

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Baby Box Installation

- Mayor Meyers mentioned a Baby Box has been installed at Central Campbell County Fire District's fire house. Councilmember Braun thanked Chief Schultz, who was present at the meeting, for providing this service to the community.

Correspondence: None

Staff Reports

- City Administrator – Michael Giffen
  - The Fall Festival is Saturday, October 17th from 12:30-3:00. There will be Trunk or Treat, Hayrides, Pumpkin Painting, and Live Music.
  - The 100-year Celebration committee is meeting Thursday.
  - There is a Laborer position open in Public Works.
- Police Chief – Bill Birkenhauer
  - Officer Rowland has completed the Academy and is now in Field Training.
- City Clerk/Treasurer – Jeanne Pettit
  - Update on tax collections and upcoming community Clean-Up events.
- Code Enforcement Officer – Dave Fornash
  - Working with the city's social worker and her intern to assist seniors with home maintenance issues.
- Public Works Supervisor – Steve Lehman
- Attorney – Michelle Eviston

Unfinished Business: None

New Business

- **Action Taken:** Member Chinn made a motion to cancel the October 20, 2026 city council meeting due to lack of business. Seconded by Member Braun. Discussion: None. Yes: 4, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

Citizens to Address Council: None

Adjournment

- **Action Taken**: Member Chinn made a motion to adjourn the October 6, 2026 council meeting. Seconded by Member Ball. Discussion: None. Yes: 4, No: 0, Abstain: 0. Mayor Meyers declared the motion passed.

Meeting adjourned at 8:02 p.m. on Tuesday, October 6, 2026.

Submitted by: Jeanne M Pettit
Jeanne M. Pettit, City Clerk/Treasurer

Signed:
Gregory V. Meyers, Mayor