

APPLICATION FOR PRELIMINARY PLAT (STAGE I) APPROVAL
HIGHLAND HEIGHTS PLANNING AND ZONING COMMISSION

PART I: (TO BE COMPLETED BY APPLICANT)

REVIEW NUMBER _____

1. NAME OF SUBDIVISION _____

AREA OF SUBDIVISION (IN ACRES) _____

2. OWNER _____ ADDRESS _____

CITY _____ STATE/ZIP _____ PHONE _____

3. DEVELOPER _____ ADDRESS _____

CITY _____ STATE/ZIP _____ PHONE _____

4. ENGINEER _____ ADDRESS _____

CITY _____ STATE/ZIP _____ PHONE _____

5. THE SUBDIVIDER SHALL FILE THE FOLLOWING ITEMS AT LEAST FIFTEEN (15) CONSECUTIVE DAYS PRIOR TO THE NEXT REGULAR MEETING OF THE PLANNING COMMISSION, TO THE PLANNING COMMISSION'S DULY AUTHORIZED REPRESENTATIVE.

a. **APPLICATION FOR PRELIMINARY PLAT (STAGE I) APPROVAL:** ONE (1) COPY

b. **PRELIMINARY PLAT (STAGE I):** THIRTEEN (13) COPIES IN ACCORDANCE WITH ARTICLE IV OF THE SUBDIVISION REGULATIONS.

c. FEES: \$600.00 FOR THE FIRST ACRE OR PORTION THEREOF, PLUS \$10.00 FOR EACH ADDITIONAL ACRE OR PORTION THEREOF, PLUS A CLUR FEE OF \$20.00.

ALL CHECKS OR MONEY ORDERS ARE PAYABLE TO **CITY OF HIGHLAND HEIGHTS, KY.**

CHECKLIST

6. THE SUBDIVIDER SHALL ALSO SUBMIT COPIES OF THE **PRELIMINARY PLAT** AT LEAST FIFTEEN (15) CONSECUTIVE DAYS PRIOR TO THE NEXT REGULAR MEETING OF THE PLANNING COMMISSION, TO THE FOLLOWING APPLICABLE AGENCIES. (NUMBER OF COPIES REQUIRED SHOWN IN PARENTHESES)

a. APPLICABLE WATER DISTRICT TWO (2) COPIES _____

b. SANITATION DISTRICT NO. 1 OF CAMPBELL & KENTON COUNTIES TWO (2) COPIES _____

- c. SOIL CONSERVATION SERVICE OF BOONE, KENTON AND CAMPBELL COUNTIES TWO (2) COPIES _____
- d. CITY ENGINEER OR LEGISLATIVE BODY'S DESIGNATED OFFICIAL TWO (2) COPIES _____
- e. OTHER APPLICABLE AGENCIES _____
TO BE FILLED IN AT TIME OF FILING

 DATE

 SIGNATURE OF APPLICANT



PART II: (TO BE COMPLETED BY THE COMMISSION'S DULY AUTHORIZED REPRESENTATIVE)

1. DATE RECEIVED _____ 2. REVIEW NUMBER _____

3. FEE RECEIVED _____ 4. DATE OF COMMISSION'S MEETING _____

ACTION TAKEN: APPROVAL _____

APPROVAL WITH CONDITIONS _____

DISAPPROVAL _____

CONDITIONS (IF APPLICABLE):

 DATE

 PLANNING AND ZONING COMMISSION'S
 DULY AUTHORIZED REPRESENTATIVE